

# CITY OF NORTH ROYALTON

## Municipal Deer Control Permit

### Information Sheet

The following information will help guide you through the process of obtaining a Municipal Deer Control Permit. Included in this packet is a copy of Codified Ordinance 618.125; please make sure that you are familiar with it prior to hunting deer in the City of North Royalton.

The package includes the following forms, which must be properly completed, signed and notarized (if indicated) and returned:

- Municipal Deer Control Permit Application**  
(Must be submitted within 15 days of receiving ODNR Deer Damage Control Permit and no later than August 15 for the September–February state bow hunting season.) Must contain property owner(s) information for every property listed.
- Property Owner Permission and Agreement Form(s)**  
Must have a signed agreement for EACH property contained within in the total acreage - minimum 5 contiguous acres unless otherwise determined by the Chief of Police or his designee. (*ALL* owners holding title to the property, as recorded by the Cuyahoga County Auditor, must sign agreement). Make extra copies of blank form as needed.

#### **In addition, the following must also be included with the returned packet:**

- Registration fee of \$150
- Legible photocopy of State of Ohio hunting license and deer permit
- Legible photocopy of applicant's driver's license or state ID card
- Copy of the declaration page of homeowner/renter insurance policy indicating personal liability insurance coverage of at least \$100,000
- Signed and approved archery proficiency certification from Great Hunt Outfitters or Fin, Feather and Fur Outfitters\*
- Map of property with boundaries outlined and GPS coordinates of approved platform

Prior to the issuance of a permit, a visit to the property will be conducted by the Chief of Police or designee to determine that hunting with archery equipment can be safely conducted therein and to inspect and approve the elevated platform from which hunting is to be conducted. In addition, the Chief of Police may impose any other requirement, condition or restriction deemed necessary to protect the safety and well-being of the residents.

\*To confirm availability of personnel to administer the archer proficiency test, contact:

Great Hunt Outfitters  
1375 Ridge Road  
Hinckley, Ohio 44233  
330-278-7522

Fin, Feather, and Fur Outfitters  
18030 Bagley Rd.  
Middleburg Heights  
(440) 243-9400

Once issued, the permit shall be valid only for the named permit holder and only during daylight hours for the dates specified. Hunting shall be conducted only from the elevated platform previously approved by the Chief of Police or designee. In addition, notifications will be required as stated below:

- Copies of letters or proof of personal notification by the applicant to the occupants of properties sharing a common boundary with any portion of the property where hunting is to be conducted, advising of the application for the permit
- Posting of signs may be required as a condition of approval indicating that archery hunting is in progress

Within 24 hours of harvesting, the permit holder shall notify the ODNR (at [wildlife.ohiodnr.gov](http://wildlife.ohiodnr.gov) or by calling 1-877-824-4864) and also shall submit a completed Harvested Deer Check Form to the Police Department. The permit holder shall remove all deer carcasses and remains from the hunting site.

Obligations under this permit include:

- submitting a log of animals removed under authority of this permit within the time limitations as set forth by the Ohio Division of Wildlife;
- being able to produce this permit and any state issued permit upon request while operating under this permit; and
- ensuring that all equipment used while operating under this permit is removed from the property no later than two weeks after the expiration of this permit.

If you have any questions pertaining to this matter, you may contact the office of the Chief of Police at 440-582-6216, extension 2200.



# Application

## City of North Royalton Municipal Deer Control Permit

### Section 1: Applicant/Archer Information

|                           |                             |                                     |
|---------------------------|-----------------------------|-------------------------------------|
| Name of Applicant _____   | (____)                      | Phone Number _____                  |
| Street Address _____      | City _____                  | State _____ Zip Code _____          |
| Identification Type _____ | Identification Number _____ | Date of Birth _____ / _____ / _____ |

Archers may be subject to background check at their own expense

### Section 2: Property Information

List parcel numbers, property owners' names, property addresses and acreage of individual properties to be included on Municipal Deer Control Permit (must total at least 5 acres, unless otherwise determined by the Chief of Police or designee).

**If more than 5 parcels, check here and list additional parcel information on back of application.**

|         | Auditor's Parcel #                        | Property Owner Name(s) / Property Street Address | # of Acres                                |
|---------|---|--|---|
| .....1. | <input style="width: 100%;" type="text"/> | <input style="width: 100%;" type="text"/>        | <input style="width: 100%;" type="text"/> |
|         |   | <input style="width: 100%;" type="text"/>        |   |
| .....2. | <input style="width: 100%;" type="text"/> | <input style="width: 100%;" type="text"/>        | <input style="width: 100%;" type="text"/> |
|         |   | <input style="width: 100%;" type="text"/>        |   |
| .....3. | <input style="width: 100%;" type="text"/> | <input style="width: 100%;" type="text"/>        | <input style="width: 100%;" type="text"/> |
|         |   | <input style="width: 100%;" type="text"/>        |   |
| .....4. | <input style="width: 100%;" type="text"/> | <input style="width: 100%;" type="text"/>        | <input style="width: 100%;" type="text"/> |
|         |   | <input style="width: 100%;" type="text"/>        |   |
| .....5. | <input style="width: 100%;" type="text"/> | <input style="width: 100%;" type="text"/>        | <input style="width: 100%;" type="text"/> |
|         |   | <input style="width: 100%;" type="text"/>        |   |

### Section 3: Type of Permit

Hunting

Is this application being made in conjunction with a Division of Wildlife Deer Damage Control Permit? (check one)

Yes (if yes, application is due 15 days after issuance of the Deer Damage Control Permit)

No (if no, application deadline is August 15)

*I acknowledge that only bow hunting of white-tailed deer is permitted in the City of North Royalton and agree to comply with all state and city laws, rules and regulations. I further hereby acknowledge that any false information discovered in this application for a Municipal Deer Control Permit is punishable under city ordinance and cause for immediate denial or revocation of any issued permit.*

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

| Auditor' s Parcel # | Property Owner Name(s) / Property Street Address   | # of Acres   |
|---------------------|--|--|
| 6.                  | <input data-bbox="129 189 422 241" type="text"/><br><input data-bbox="438 189 1421 241" type="text"/><br><input data-bbox="438 252 1421 304" type="text"/> | <input data-bbox="1421 189 1534 241" type="text"/> |
| 7.                  | <input data-bbox="129 315 422 367" type="text"/><br><input data-bbox="438 315 1421 367" type="text"/><br><input data-bbox="438 378 1421 430" type="text"/> | <input data-bbox="1421 315 1534 367" type="text"/> |
| 8.                  | <input data-bbox="129 441 422 493" type="text"/><br><input data-bbox="438 441 1421 493" type="text"/><br><input data-bbox="438 504 1421 556" type="text"/> | <input data-bbox="1421 441 1534 493" type="text"/> |

## Property Owner(s) Permission and Agreement Form

Whereas, the **Property Owner(s)** wishes to permit the **Hunter** to hunt on the below referenced property in accordance with North Royalton Codified Ordinances 618.12 & 618.125, Hunting; and whereas, the **Property Owner(s)** and **Hunter** wish to set forth terms and conditions under which the hunting shall take place:

❖ The **Property Owner(s)** hereby grants permission to the **Hunter** to hunt the **Property Owner(s) land** during the *State of Ohio Division of Wildlife* archery season; or at other times under an *Ohio Division of Wildlife Deer Damage Control Permit*, provided that the terms and conditions set forth below are satisfied:

- The **Hunter** shall provide proof of passing an archery proficiency test;
- The **Hunter** shall have a valid hunting license and special deer permits as required by the *State of Ohio Division of Wildlife* regulations;
- The **Hunter** shall execute this agreement and have in the **Hunter's** possession a copy of this agreement providing permission to hunt the **Property Owner(s) land**;
- The **Hunter** agrees to park his/her motor vehicle in an area designed by the **Property Owner(s)** and comply with all city parking ordinances;
- The **Hunter** agrees to conduct him/herself as a responsible hunter in a legal and ethical manner as a guest on the **Property Owner(s) land**. The **Hunter** agrees to respect the **Property Owner(s) land** as if it were his/her own by not littering and by leaving the property in the condition as the **Hunter** found it;
- The **Hunter** shall not hunt within 250 feet of an occupied building or occupied residence without the written permission of the City of North Royalton and the **Property Owner(s)** or **Lessee** of such building or residence;
- The **Hunter** agrees to report any form of harassment to the North Royalton Police Department.

❖ The **Hunter** further agrees to:

- Abide by all *Ohio Division of Wildlife* rules and regulations;
- Assume responsibility for liability for any injury to any persons or damage to the property while hunting on the **Property Owner(s) land**;
- Transport the deer so that it is not visible;
- Comply with all rules, regulations and permit conditions as may be required by the *Chief of Police or designee*.

❖ Additionally, the **Property Owner(s)** and **Hunter** agree to the following provisions:

- The **Hunter** shall hunt from a tree stand; such stand shall be a minimum of eight (8) feet off the ground;
- The **Hunter** shall hunt with the owner's permission only;
- The **Property Owner(s)** shall require the **Hunter** to notify the *City of North Royalton Police Department* prior to hunting;
- The **Hunter** shall remove entrails from the property;
- The **Property Owner(s)**, **Hunter** and *Chief of Police or designee* shall review the property for suitability, concerns, stand placement and boundaries;
- The **Property Owner(s)** shall limit the number of **Hunters** to a maximum of two (2) at any one time (per 5 acres) unless otherwise determined by the *Chief of Police or designee*;
- The *Chief of Police or designee* shall have the right to refuse or revoke any hunting permit to ensure the safety of the residents of the City;
- The *Chief of Police or designee* shall have the right to modify or change necessary provisions to allow qualified individuals to participate in this program.
- The bag limit (number of deer) per permit shall be determined by *ODNR* (deer damage control permit limit will be based upon the damage; hunting permit will generally be limited to four (4) unless *ODNR* has determined otherwise).
- Harvested deer must be tagged according to *ODNR* rules (1-877-TAGITOH or [wildlife.ohiodnr.gov](http://wildlife.ohiodnr.gov)) and a completed Deer Check form must also be submitted to the *North Royalton Police Department* within 24 hours.

- The **Hunter** shall notify the *Chief of Police or designee* immediately if a deer is wounded but not killed or retrieved.
- If a deer is wounded and subsequently dies on a property not listed in this agreement, the **Hunter** may only retrieve the animal after obtaining that property owner's approval.

The **Hunter** and **Property Owner(s)** accept full responsibility for conducting all activities in a safe, legal and responsible manner and jointly and severally indemnify and hold harmless the *City of North Royalton*, its employees, officers and agents from all liability associated with personal injury and/or property damage, loss and expense, including, but not limited to: damages, legal expenses and cost of defense in any matter arising from the archery activities.

The **Hunter** and **Property Owner(s)** hereby consent to the entry upon the property by *North Royalton Police* officers or any other person designated by the *Chief of Police* to enforce the provisions of this agreement.

**I have read, understand agree to all of the terms and conditions as stated in this agreement. This agreement is entered into on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between:**

X \_\_\_\_\_ DOB: \_\_\_\_\_  
**Hunter Signature**

Hunter Name: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Hunter Address: \_\_\_\_\_ Cell Phone: \_\_\_\_\_  
 \_\_\_\_\_

X \_\_\_\_\_  
**Property Owner Signature**

X \_\_\_\_\_  
**Property Owner Signature - Additional owner**

Property Owner Name(s): \_\_\_\_\_ / \_\_\_\_\_

Property Address: \_\_\_\_\_ County Auditor's Parcel # \_\_\_\_\_

Size of Property (in acres): \_\_\_\_\_ Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

618.12 HUNTING **OR TRAPPING** PROHIBITED.

- (a) The hunting **or trapping** of animals or fowl within the municipality is prohibited. No person shall hunt, **trap**, kill or attempt to kill any animal or fowl by the use of firearms or any other means, except as follows:
- (1) The limited hunting of white-tailed deer by crossbow or long bow may be permitted within the city under the following terms and conditions:
- A. The Chief of Police or his designated representative may, in his sole discretion, issue a Municipal Deer Damage Control Permit to a qualified archer applicant.
- B. As a corollary to and following the issuance by the ODNR of its own Deer Damage Control Permit or license to allow only bow-hunting (long bow and crossbow) of white-tailed deer.
- C. In areas of not less than five (5) contiguous acres, **unless otherwise determined by the Chief of Police or his designee**, by a qualified archer, on such forms and subject to such rules and regulations as the Chief may prescribe. **The factors to be considered by the Chief of Police or his designee in considering a hunting area of less than five (5) contiguous acres shall include, but not be limited to:**
1. **the proximity of occupied dwellings;**
  2. **the density of occupied dwellings in the immediate area;**
  3. **the proximity of public streets, highways, or other public land;**
  4. **the proximity in the immediate hunting area and amount of use of pedestrian trails, including sidewalk, bicycle paths, and trails;**
  5. **the density of trees and other vegetation in the hunting area, and the surrounding area;**
  6. **the topography of the land in the hunting area, and the surrounding area; and**
  7. **other relevant factors as solely determined by the Chief or his designee.**
- D. Hunting shall be conducted from an elevated platform only.
- E. Written permission from the property owner(s) has been obtained.
- F. Qualified archer shall be defined as an individual having obtained an approval/certification from approved archery proficiency test site, a valid Ohio hunting license, if applicable, and all other state requirements.
- G. Compliance with all laws, rules and regulations of the city and state.
- H. All applicants shall agree, in writing, to defend and indemnify the city for any negligent acts or damages committed by the applicant.
- I. Any other requirements as deemed necessary to preserve and protect the health, safety and welfare of the residents as determined solely by the Chief of Police.
- J. Chief of Police is hereby authorized to promulgate any and all rules and regulations necessary to carry out the provision of this section and all other rules and regulations necessary to insure public health and safety.
- K. Nothing in this section shall be deemed to prohibit the killing **or trapping** of rats and other undesirable rodents **or animals** authorized to be killed by the Chief of Police using means for such killing **or trapping** which are also authorized by the Chief **or his designee**.
- (b) Whoever violates this section is guilty of a misdemeanor of the first degree and shall be subject to the penalty provided in Section 698.02.

618.125 RULES AND REGULATIONS FOR THE ISSUANCE OF A MUNICIPAL DEER DAMAGE CONTROL PERMIT.

Pursuant to NRO, 618.12, the Chief of Police hereby establishes the following Rules and Regulations for the issuance of a Municipal Deer Damage Control Permit.

(a) Preapproval process.

- (1) Application must be completed and submitted as follows:
  - A. Municipal Deer Damage Control Permit application shall be submitted within 15 days of receiving the ODNR Deer Damage Control Permit.
  - B. Municipal Deer Damage Control Permit application shall be submitted no later than August 15 for the state bow hunting season (September-February).
- (2) Applicant must demonstrate to the satisfaction of the Chief of Police or his designated representative the following.
  - A. Applicant is a qualified archer
  - B. Applicant and/or landowner has been issued either a deer damage control permit and/or hunting license and deer permit as required by ODNR;
  - C. Applicant's acknowledgement of bow-hunting only (long bow and crossbow) of white-tailed deer;
  - D. Provide written permission (affidavit) from the property owners (minimum five (5) contiguous acres ***unless otherwise determined by the Chief of Police or his designee***) for a limited period of time as set forth in the permit;
- (3) Hunting shall be conducted from an elevated platform only. The platform and its location shall be inspected and approved by the Chief of Police or his designee prior to the permit issuance;
- (4) Applicant shall provide a map, with boundaries outlined on the map of the property or properties and the global positioning system ("GPS") coordinates of the approved site/platform;
- (5) Approval/certification from an approved archery proficiency test site, a valid Ohio hunting license, or successful completion of Ohio Hunter safety course, if applicable, and all other state requirements;
- (6) Compliance with all laws, rules and regulations of the city and state of Ohio;
- (7) All applicants shall agree, in writing, to defend and indemnify the city for any negligent or other acts committed by the applicant;
- (8) Any person obtaining a permit under this chapter and any property owner giving written permission for deer hunting on the owner's property shall have consented to the entry upon the property by police officers and/or other persons designated by the Chief of Police to enforce the provisions of this chapter;
- (9) Payment of the registration fee.

(b) Issuance of permit/post approval requirements.

- (1) After the Chief of Police or his designee has visited the property and determined that hunting with archery equipment can be safely conducted on the property and that the applicant is a qualified archer, the Chief of Police may issue a permit or may impose any other requirements, conditions or restrictions as deemed necessary to preserve and protect the health, safety and welfare of the residents as determined solely by the Chief of Police.
- (2) The Chief of Police's decision to grant or deny a permit application in a final decision which is not appealable.
- (3) Prior to the issuance of a permit, the applicant shall personally notify or notify by ordinary mail the occupants of the properties that share a common boundary with any portion of the shooting property, that an application for permits has been received, unless the Chief of Police determines that such notification is unnecessary or impractical.



- (4) Permit holder shall post “caution archery hunting” signs if deemed necessary by the Chief of Police.
- (5) Deer permit shall be used only by the named permit holder.
- (6) Deer permit shall be valid only during the dates specified on the permit and only during daylight hours.
- (7) Deer permit shall be an antlerless permit only; subsequent permit(s) may be issued for antler or antlerless, unless otherwise noted on the permit.
- (8) Permit holder shall remove all deer carcasses and deer remains from the hunting site.
- (9) All harvested deer must be timely reported to the ODNR, website at [wildlife.ohiodnr.gov](http://wildlife.ohiodnr.gov) or by calling 1-877-TAGITOH (1-877-824-4864).
- (10) All hunters must complete and submit a North Royalton Check Form to the Police Department within 24 hours of harvesting.
- (11) Chief may terminate/cancel the permit within his sole discretion and without the obligation to give any reason therefor.

## Permit Conditions

Anyone operating under this permit must possess a copy of this permit; must produce the permit upon request; must maintain all applicable State of Ohio licenses, permits and / or tags for the species being managed; and must adhere to all Division of Wildlife rules and regulations.

A log of animals removed within the time limitations of this permit must be submitted as set forth by the Ohio Division of Wildlife.

It is the responsibility of the permittee to remove all equipment used while operating under this permit, including, but not limited to tree stands and ladders, no later than two weeks after the expiration of the permit.

Hunting shall only be conducted from an elevated platform which will be at least 8 feet off the ground. The approval of such platform by the Chief of Police or designee is a requirement which must be met prior to obtaining this permit.

Hunters operating under this permit shall notify the North Royalton Police Dept. at 440-582-6216 prior to hunting each day.

Hunters on this permit may only use legal archery equipment as described in ORC [1501:31-15-11\(C\)\(1\)](#), unless otherwise stated in the special conditions section of this permit.

Hunters may only operate in the pre-approved areas as designated by the Chief of Police or designee.

Anyone operating under this permit shall immediately remove any carcasses and entrails from the permitted property. Animals may not be field dressed in view of the general public.

Hunters shall immediately notify the North Royalton Police Dept. if an animal being hunted under this permit is wounded and leaves the property which is covered under the permit, or if the injured animal travels onto a public right of way or public property, thereby requiring police assistance for retrieval.

***The Chief of Police or designee may deem a property or any portion thereof unsuitable at any time if (s)he determines it is not in the best interest of the public to allow hunting there.***

***A city representative or police designee has the right to enter any property listed on this permit.***

***The Chief of Police or designee may revoke or suspend this permit at any time if the permittee or any person operating under this permit violates any of the listed conditions of this permit; or for any other reason deemed appropriate by the Chief of Police.***

***By accepting this permit, the permittee accepts full responsibility for conducting all activities in a safe, legal and responsible manner and indemnifies and holds harmless the City of North Royalton, its employees, officers and agents from all liability associated with personal injury, property damage and loss and expense, including but not limited to: damages, legal expenses and the cost of defense in any matter arising from the permittee's activities.***

City of North Royalton, Ohio  
Harvested Deer Check Form

Hunter Name: \_\_\_\_\_

Hunter Address: \_\_\_\_\_  
Street Address City State Zip Code

Hunter Permit #: \_\_\_\_\_

Deer Harvest Location: \_\_\_\_\_

Date of Harvest: \_\_\_\_\_ Time of Harvest: \_\_\_\_\_

Antlerless Deer \_\_\_\_\_ Antlered Deer \_\_\_\_\_

**Within 24 hours of harvesting**, please submit one form for each deer harvested to the North Royalton Police Department, 14000 Bennett Rd., North Royalton, Ohio (or you may email the completed form to [police@northroyalton.org](mailto:police@northroyalton.org)).