

# AGREEMENT

between

**CUYAHOGA COUNTY**

and

**City of North Royalton**

for

**FY07 Urban Area Security Initiative**

THIS AGREEMENT made and entered into this day \_\_\_\_\_ of \_\_\_\_\_, 2012 by and between the County of Cuyahoga, Ohio (the "COUNTY"), and City of North Royalton, a political subdivision of the State of Ohio, with principal offices located at 13834 Ridge Road North Royalton, Ohio 44133 (the "CITY").

WHEREAS, pursuant to Resolution No. 080657 duly adopted on February 7, 2008, by the COUNTY approving the FY07 Urban Area Security Initiative (hereinafter called "FY07 UASI"); and

WHEREAS the purpose of this AGREEMENT is to coordinate and identify activities, procurement, and services utilizing grant funds received by the COUNTY as they pertain to the FY07 UASI; and

WHEREAS the FY07 UASI grant funds were awarded to the COUNTY, for the COUNTY, and on behalf of the municipalities and other permissible agencies in Cuyahoga County, and the following documents consisting of Attachment and Exhibit A, are incorporated herein as part of this AGREEMENT:

- FY07 UASI Award and Guidance (Attachment I)
- FY07 UASI Asset Transfer Form (Exhibit A)

WHEREAS, it is necessary that the COUNTY and CITY enter into an AGREEMENT in order to carry out the coordination and responsibilities of the FY07 UASI grant awards and description of the programs contained in Attachment I;

NOW, THEREFORE, the parties agree as follows:

## I. SCOPE OF SERVICE

The CITY will provide all services and assure adherence to the requirements as set forth in Attachments I during the period from July 1, 2007 through and including March 31, 2010 or as adjusted by approved formal request for a grant period change program modification or grant extension. Any changes or deviations from the Attachment must be set forth in writing and approved by the COUNTY prior to implementation.

## II. ASSET TRANSFER

The COUNTY purchased the equipment on behalf of the CITY under the terms of the program documents and attachments. The COUNTY expended **Three Hundred Twenty Thousand Seven Hundred Sixty Seven Dollars and Eighty Cents** (\$320,767.80). The COUNTY agrees to transfer title and warranties to the CITY with each asset transfer. The parties agree that transfer of title to equipment shall occur following completion of the Asset Transfer Form (Exhibit A) by representatives for the CITY and COUNTY. The COUNTY shall allow the CITY's representatives, including its auditors, access to COUNTY records concerning this agreement, in order to verify the value of equipment purchased on the CITY's behalf. All Asset Transfer Forms related to the CITY have been signed by the CITY and the COUNTY.

### III. GRANT CONDITIONS

The CITY shall: 1) Comply with all special and standard grant conditions set forth in the Attachment I and made part of this AGREEMENT; 2) Comply with Senate bill 9 (Ohio's homeland security and anti-terrorism legislation).

### IV. AUDITS

#### A. Access to records

To the extent permitted by law, the COUNTY and the State of Ohio Emergency Management Agency authorized representatives, shall have access during business hours for the purpose of audit and examination of any books, papers, program site, staff, clients, and records of the CITY that are pertinent to the subject grant. The COUNTY shall provide the CITY with two (2) days advance written notice of intent to audit.

#### B. Final Audit

1. Final audit of the CITY shall be made by the Auditor of the State at each level of local government in accordance with standard time schedules. The CITY agrees to cooperate with Federal, State, and local auditing requirements and comply with standards, procedures, and reasonable schedules whether the audit be general, full-scope, financial, compliance, performance, total entity, or other, in accordance with Federal GAO reporting standards, Grant Conditions GA-110-SC-85, JA/JJ 110SC-75-1, and the applicable requirements of Federal OMB circulars A102, A-110, A-128, A-122, A-124, A-133, A-87, A-88, A-21, and A-27. The COUNTY shall provide the CITY with two (2) days advance written notice of intent to audit.

2. In the event of a state and/or federal audit of COUNTY records concerning his grant project, the COUNTY will provide the CITY with a copy of findings for recovery related to the CITY'S expenditures under this AGREEMENT, so that the CITY shall have an opportunity to submit a written response to said findings. The CITY shall be liable to the COUNTY for the return of all unexpended funds or disallowed expenditures as a result of an audit finding. The CITY shall be liable to the COUNTY for findings of recovery made as the result of a state audit.

### V. NOTICES

Any reports, notices, invoices or communications required in this AGREEMENT shall be sufficient if sent by the parties via United States Mail, postage paid, to the addresses noted below:

COUNTY: Cuyahoga County  
Public Safety Grants  
310 Lakeside Avenue, Suite 795-A  
Cleveland, Ohio 44113  
Attn: Manager

CITY: City of North Royalton  
13834 Ridge Road  
North Royalton, OH 44133

Or at such other address as the COUNTY may have designated by the written notice to the CITY.

### VII. TERMINATION

In the event the U.S. Department of Homeland Security or Ohio Emergency Management Agency disapprove the grant award, or for any reason reduce or discontinue the grant of funds thereby causing the COUNTY to receive a lesser amount of funds than specified by this AGREEMENT, then the COUNTY reserves the right to reduce or cancel this AGREEMENT.

This AGREEMENT may be terminated for failure to meet the terms of this AGREEMENT or the failure of the CITY to meet its service/grant objectives. The COUNTY will notify the CITY in writing when corrective action is required. The CITY will commence the recommended corrective action (s) within 30 days after notice. Failure to commence corrective action may result in a delay in reimbursement and/or the termination of the AGREEMENT.

VII. NON-DISCRIMINATION

The CITY agrees to provide the program services without discrimination on account of race, sex, color, religion, national origin, age, occupation, physical or mental disability or veteran status, to the extent required by law. The parties agree that discrimination and affirmative action clauses contained in Executive Order 11246, as amended by Executive Order 11375, relative to Equal Employment Opportunity for all persons without regard to race, color, religion, sex or national origin, and the implementing rules and regulations prescribed by the Secretary of Labor in Title 41, Part 60 or the Code of Federal Regulations, are incorporated into this AGREEMENT to the extent binding upon the CITY.

IX. COMPLIANCE WITH THE LAW

Performance under this AGREEMENT shall be in compliance with all applicable Federal, State and County laws, regulations, circulars, rules, and ordinances.

X. PROTECTION OF CONFIDENTIAL INFORMATION

This AGREEMENT including the Attachment and Exhibit may contain confidential information that should not be disclosed. Any party reviewing requests for information concerning this AGREEMENT under the Ohio Public Records Law or the Freedom of Information Act must consult with the Cuyahoga County Director of Law before releasing or reproducing confidential information. This section is not meant to encourage non-compliance with the Ohio Public Records Law.

XI. ENTIRE AGREEMENT

This AGREEMENT constitutes the full and complete understanding between the parties concerning the FY07 UASI. This AGREEMENT shall be not be amended except by a written instrument signed by both parties in accordance with law.

The parties further agree:

By entering into this AGREEMENT, I agree on behalf of the contracting or submitting business entity, its officers, employees, subcontractors, subgrantees, agents or assigns, to conduct this transaction by electronic means by agreeing that all documents requiring COUNTY signatures may be executed by electronic means, and that the electronic signatures affixed by the COUNTY to said documents shall have the same legal effect as if that signature was manually affixed to a paper version of the document. I also agree on behalf of the aforementioned entities and persons, to be bound by the provisions of Chapters 304 and 1306 of the Ohio Revised Code as they pertain to electronic transactions, and to comply with the electronic signature policy of Cuyahoga County.

IN WITNESS WHEREOF, the COUNTY and the CITY have executed and delivered this AGREEMENT as of the date first above written.

County of Cuyahoga, Ohio:

By: \_\_\_\_\_  
Edward FitzGerald, County Executive

City of North Royalton:

By: \_\_\_\_\_

U.S. DEPARTMENT OF HOMELAND SECURITY

**Fiscal Year 2007  
Homeland Security Grant Program**

**Urban Areas Security Initiative:  
*Nonprofit Security Grant Program***

**Program Guidance and Application Kit**

**April 2007**



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# I. Introduction

The Fiscal Year (FY) 2007 Urban Areas Security Initiative (UASI) Nonprofit Security Grant Program<sup>1</sup> provides funding support for target hardening activities to nonprofit organizations that are at high risk of international terrorist attack. While this funding is provided specifically to high-risk nonprofit organizations, the program seeks to integrate nonprofit preparedness activities with broader state and local preparedness efforts. It is also designed to promote coordination and collaboration in emergency preparedness activities among public and private community representatives, State and local government agencies, and Citizen Corps Councils.

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<sup>1</sup> Authorized by the FY 2006 DHS Appropriations Act and updated by the FY 2007 DHS Appropriations Act (P.L. 109-295).

## II. Funding Availability and Eligible Applicants

### A. Funding Availability

The UASI Nonprofit Security Grant Program will provide \$24,007,500 to high-risk nonprofit organizations. Each nonprofit organization may apply through the State for up to a \$100,000 grant award.

### B. Eligible Applicants

The Governor of each State and Territory with an eligible FY 2007 Urban Area Security Initiative (UASI) jurisdiction is required to designate a State Administrative Agency (SAA) to apply for and administer the funds awarded under the UASI Nonprofit Security Grant Program. The SAA is the only entity eligible formally to apply for these funds. Applications must be provided to the SAA from eligible nonprofit organizations (as described under section 501(c)(3) of the Internal Revenue Code of 1986 and exempt from tax under section 501(a) of such Code) that are at **high risk of international terrorist attack** and are located within one of the specific UASI-eligible urban areas listed in Table 1.

Criteria for determining eligible applicants who are at high risk of terrorist attack include, but are not limited to:

- Identification and substantiation (e.g. police reports or insurance claims) of prior threats or attacks against the nonprofit organization or directly related organizations (within or outside the U.S.) by a terrorist organization, network, or cell
- Symbolic value of the site(s) as a highly recognized national or historical institution that renders the site a possible target of terrorism
- Role of the applicant nonprofit organization in responding to or recovering from terrorist attacks
- Findings from previously conducted risk assessments including threat, vulnerability or consequence.

**Note: Not all UASI cities are guaranteed funding. Allocation decisions will be made based on risk and how well the applicant addresses program requirements through their investment justification submissions.**



**Table 1 – Urban Area Definitions**

State	Candidate Urban Area	Existing Urban Area Definitions
AZ	Tucson Area	N/A
	Phoenix Area	City of Phoenix; Maricopa County; and the three tribal nations of Salt River Pima, Fort McDowell, and Gila River.
CA	Anaheim/Santa Ana Area	Cities of Anaheim, Santa Ana, Buena Park, Cypress, Fullerton, Garden Grove, Orange, Placentia, Yorba Linda, La Habra, La Palma, Seal Beach, Brea, Villa Park, Stanton, Los Alamitos, Westminster, Costa Mesa, Fountain Valley, Huntington Beach, Irvine, Newport Beach, Tustin, San Juan, Capistrano, Laguna Beach, Aliso Viejo, Dana Point, Laguna Hills, Laguna Woods, Lake Forest, Mission Viejo, Rancho Santa Margarita, San Clemente, Laguna Niguel; the University of California at Irvine; California State University at Fullerton; and all political jurisdictions in the Orange County geographical area.
	Bay Area	Cities of Oakland, San Francisco, and San Jose; counties of Alameda, Contra Costa, Marin, Napa, San Mateo, Santa Clara, Santa Cruz, Solano, and Sonoma; and over 100 other incorporated cities including Berkeley, Daly City, Fremont, Hayward, Palo Alto, Richmond, Santa Clara, Sunnyvale, and Vallejo.
	Los Angeles/Long Beach Area	Cities of Long Beach and Los Angeles and County of Los Angeles; Los Angeles County Unincorporated; Cities of Beverly Hills, Burbank, Carson, Commerce, Culver City, El Segundo, Glendale, Hawthorne, Inglewood, Pasadena, San Fernando, Santa Monica, Torrance, Vernon, West Hollywood, Bellflower, Carson, Compton, Hawaiian Gardens, Lakewood, Paramount, and Signal Hill.
	Sacramento Area	Cities of Sacramento, Citrus Heights, Elk Grove, Folsom, Rancho Cordova, Rocklin, Roseville, and West Sacramento, as well as unincorporated areas of Sacramento and Placer Counties.
	San Diego Area	City and County of San Diego, inclusive of cities of Carlsbad, Chula Vista, Coronado, Del Mar, El Cajon, Encinitas, Escondido, Imperial Beach, La Mesa, Lemon Grove, National City, Oceanside, Poway, San Marcos, Santee, Solana Beach and Vista; bounded by the Pacific Ocean to the west, Mexico to the south, Imperial County, CA to the east, and Riverside County, CA and Orange County, CA to the north.
CO	Denver Area	City and County of Denver; Counties of Adams, Arapahoe, and Jefferson; cities of Arvada, Aurora, Cherry Hills Village, Commerce City, Englewood, Glendale, Lakewood, Littleton, Sheridan, Thornton, Westminster, Wheat Ridge, Arvada Fire Protection District, Cunningham Fire Protection District, Greater Brighton Fire Protection District, Littleton Fire Protection District, North Washington Fire Protection District, South Adams County Fire Protection District, South Metro Fire and Rescue, Southwest Adams Fire Protection District, and West Metro Fire Protection District.
DC	National Capital Region	District of Columbia; Counties of Montgomery and Prince Georges (MD); Counties of Arlington, Fairfax, Loudon, and Prince William and the City of Alexandria (VA); and all cities and other units of government within the geographic areas of such District, Counties, and City.

FL	Fort Lauderdale Area	Cities of Fort Lauderdale, Hollywood, Miami Gardens, Miramar, Pembroke Pines, Coral Springs; and Counties of Broward, Miami-Dade, Monroe, and Palm Beach.
	Jacksonville Area	City of Jacksonville; Duval County; Counties of Nassau, Baker, Union, Bradford, Alachua, Clay, Putnam, St. Johns, Flagler, Marion, Levy, and Gilchrist.
	Miami Area	Cities of Miami and Hialeah; Counties of Broward, Miami-Dade, Monroe, and Palm Beach.
	Orlando Area	City of Orlando; Counties of Orange, Seminole, Brevard, Osceola, Lake, and Volusia.
	Tampa Area	Cities of Tampa, Clearwater, and St. Petersburg; Counties of Hillsborough and Pinellas.
GA	Atlanta Area	City of Atlanta; Counties Fulton and DeKalb.
HI	Honolulu Area	City and County of Honolulu.
IL	Chicago Area	City of Chicago; Cook County, inclusive of 128 municipalities.
IN	Indianapolis Area	City of Indianapolis; Counties of Hamilton and Marion.
LA	New Orleans Area	City of New Orleans; Parishes of Jefferson, Plaquemines, and St. Bernard.
MA	Boston Area	Cities of Boston, Cambridge, Chelsea, Everett, Quincy, Revere, and Somerville; Towns of Brookline and Winthrop.
MD	Baltimore Area	Cities of Baltimore and Annapolis; Counties of Anne Arundel, Baltimore, Carroll, Harford, and Howard.
MI	Detroit Area	City of Detroit; Wayne County; Counties of Macomb, Oakland, Washtenaw, Monroe, and St. Clair.
MN	Twin Cities Area	Cities of Minneapolis and St. Paul; Counties of Hennepin, Ramsey, and Dakota.
MO	Kansas City Area	Cities of Kansas City (MO) and Kansas City (KS); Counties of Cass, Clay, Jackson, Platte, and Ray (MO); Counties of Johnson, Leavenworth, and Wyandotte (KS).
	St. Louis Area	City and County of St. Louis; Counties of St. Charles, Franklin, and Jefferson (MO); Counties of St. Clair, Madison, and Monroe (IL).
NC	Charlotte Area	City of Charlotte; Counties of Mecklenburg, Union, Cabarrus, Stanly, Iredell, Catawba, Lincoln, Gaston; supported by York and Lancaster in South Carolina.
NJ	Jersey City/Newark Area	Cities of Jersey City and Newark; Counties of Essex, Bergen, Hudson, Middlesex, Morris, Passaic, and Union.
NV	Las Vegas Area	City of Las Vegas; Clark County.
NY	Buffalo Area	City of Buffalo; Counties of Erie and Niagara.
	New York City Area	Cities of New York and Yonkers; Counties of Nassau, Suffolk, and Westchester; Port Authority of New York and New Jersey.
OH	Cincinnati Area	City of Cincinnati; Hamilton County, and the 48 local jurisdictions within the county; Counties of Adams, Brown, Butler, Clermont, Clinton, Highland, Warren (OH); Counties of Boone, Campbell, Kenton (KY), and County of Dearborn (IN).
	Cleveland Area	City of Cleveland; Cuyahoga County, inclusive of nine Cuyahoga Community Regions - Chagrin, Cleveland, Cuyahoga, Heights, Hillcrest, Southcentral, Southeast, Southwest, and Westshore, and the local jurisdictions therein.

	Columbus Area	City of Columbus; Franklin County; the cities of Bexley, Columbus, Dublin, Grandview Heights, Grove City, Hilliard, Reynoldsburg, Upper Arlington, Westerville, Worthington; Villages of Brice, Canal Winchester, Groveport, Harrisburg, Lockbourne, Marble Cliff, Minerva Park, New Albany, Obetz, Urbancrest, Valleyview; Townships of Blendon, Brown, Clinton, Franklin, Hamilton, Jackson, Jefferson, Madison, Mifflin, Norwich, Perry, Plain, Pleasant, Prairie, Sharon, Truro, Washington.
OK	Oklahoma City Area	City of Oklahoma City; Counties of Oklahoma, Canadian, Cleveland, Logan, Pottawatomie, McClain, and Lincoln.
OR	Portland Area	City of Portland; Counties of Washington, Multnomah, Clackamas, and Columbia (OR); Clark County (WA).
PA	Philadelphia Area	City of Philadelphia; Counties of Philadelphia, Bucks, Chester, Delaware, and Montgomery.
	Pittsburgh Area	City of Pittsburgh; Counties of Allegheny, Armstrong, Beaver, Butler, Cambria, Fayette, Greene, Indiana, Lawrence, Mercer, Somerset, Washington, and Westmoreland.
RI	Providence Area	N/A
TN	Memphis Area	City of Memphis; Counties of Shelby, Fayette, Tipton, and Lauderdale (TN); Crittenden County (AR); DeSoto County (MS).
TX	Dallas/Fort Worth/Arlington Area	Cities of Dallas, Fort Worth, and Arlington; Counties of Dallas, Tarrant, Kaufman, Collin, Rockwall, Denton, Johnson, Wise, Parker, Ellis, and Hood.
	Houston Area	City of Houston; Counties of Harris, Fort Bend, Montgomery, Brazoria, and Galveston; inclusive of the Transit Authority and the Port Authority.
	San Antonio Area	City of San Antonio; Counties of Bexar and Comal; All incorporated Municipalities within Bexar and Comal Counties.
	El Paso Area	N/A
VA	Norfolk Area	N/A
WA	Seattle Area	Cities of Seattle and Bellevue; Counties of King, Pierce and Snohomish.
WI	Milwaukee Area	City of Milwaukee; Counties of Milwaukee, Ozaukee, Racine, Washington, and Waukesha.

### III. Application and Program Requirements

#### A. Period of Performance

The period of performance is **24 months** from the date of award. Any unobligated funds will be deobligated by the Department of Homeland Security (DHS) at the end of this period. Extensions to the period of performance will be considered on a case-by-case basis and only through a formal written request to DHS with a detailed justification that demonstrates the need for an extension beyond 24 months.

#### B. Application Process

DHS is participating in the e-Government initiative (one of 8 initiatives included in the President’s Management Agenda). [Grants.gov](http://www.grants.gov), part of this initiative, is a “storefront” that provides a unified process for all customers of Federal grants to find funding opportunities and apply for funding.

Applicants **must apply** through the online [Grants.gov](http://www.grants.gov) system through the Authorized Organization Representative (AOR) to ensure a successful submission. If applicants have previously used [Grants.gov](http://www.grants.gov), the same account may be used to apply. **Completed Applications must be submitted to [Grants.gov](http://www.grants.gov) no later than 11:59 p.m. Eastern Daylight Time, June 22, 2007.** For more detail, see <http://www.grants.gov/contactus/contactus.jsp>.

#### C. Required Application Submissions

Applicants must complete the following for the FY07 UASI Nonprofit Security Grant Program application:

<input type="checkbox"/>	Valid Central Contractor Registry (CCR) Registration
<input type="checkbox"/>	Data Universal Numbering System (DUNS) Number
<input type="checkbox"/>	<a href="http://www.grants.gov">Grants.gov</a> Online Application
<input type="checkbox"/>	Review of Application by the State Single Point of Contact (SPOC) ( <i>if applicable</i> )
<input type="checkbox"/>	Investment Justification

Note: In addition to these general requirements, applicants should review the relevant program-specific sections of this Guidance for additional requirements. ***All grant recipients are assumed to have read, understood, and accepted the Program Guidance as binding.***

### C.1. Valid Central Contractor Registry Registration

The application process also involves an updated and current registration by the applicant through CCR. **Eligible applicants must confirm CCR registration at <http://www.ccr.gov>, as well as apply for FY 2007 UASI Nonprofit Security Grant Program funding through [Grants.gov](http://www.grants.gov) at <http://www.grants.gov>.** Applicants that have not previously submitted an application through [Grants.gov](http://www.grants.gov) are strongly encouraged to initiate the registration process as soon as possible. Instructions are available on the [Grants.gov](http://www.grants.gov) website.

### C.2. DUNS Number

The applicant must provide a Dun and Bradstreet Data Universal Numbering System number with the application. This number is a required field within [Grants.gov](http://www.grants.gov) and for CCR Registration. Organizations should verify that they have a DUNS number or take the steps necessary to obtain one as soon as possible. (Applicants can receive a DUNS number at no cost by calling the dedicated toll-free DUNS Number request line at 1-800-333-0505).

### C.3. Grants.gov Online Application and Requirements

The on-line application must be completed and submitted using [Grants.gov](http://www.grants.gov) after CCR registration is confirmed. The on-line application includes the following required forms and submissions:

- Standard Form 424, Application for Federal Assistance
- Standard Form 424A, Budget Information
- Standard Form 424B, Assurances
- Standard Form LLL, Disclosure of Lobbying Activities
- Certification Regarding Debarment, Suspension, and Other Responsibility Matters
- Any additional Required Attachments

The program title listed in the Catalog of Federal Domestic Assistance (CFDA) is “*Urban Area Security Initiative*.” The CFDA number is **97.008**. When completing the on-line application, applicants should identify their submissions as new, non-construction applications. It is important to note that this is a procedural requirement within [Grants.gov](http://www.grants.gov) and does not prohibit the applicant from submitting construction projects. The project period will be for a period not to exceed **24 months**.

- **Non-Supplanting Certification:** This certification affirms that these grant funds will be used to supplement existing funds, and will not replace (supplant) funds that have been appropriated for the same purpose. Potential supplanting will be addressed in the application review, as well as in the pre-award review, post-award monitoring, and any potential audits. Applicants or grantees may be required to supply documentation certifying that a reduction in non-Federal

resources occurred for reasons other than the receipt or expected receipt of Federal funds.

- **Assurances:** Assurances forms (SF-424B and SF-424D) can be accessed at <http://apply.grants.gov/agency/FormLinks?family=7>. It is the responsibility of the recipient of the Federal funds to fully understand and comply with these requirements. Failure to comply may result in the withholding of funds, termination of the award, or other sanctions. The applicant will be agreeing to these assurances upon the submission of the application.
- **Certifications Regarding Lobbying; Debarment, Suspension, and Other Responsibility Matters; and Drug-Free Workplace Requirement:** This certification, which is a required component of the on-line application, commits the applicant to compliance with the certification requirements under 28 CFR part 67, *Government-wide Debarment and Suspension (Non-procurement)*; 28 CFR part 69, *New Restrictions on Lobbying*; and 28 CFR part 83, *Government-wide Requirements for Drug-Free Workplace (Grants)*. All of these can be referenced at: [http://www.access.gpo.gov/nara/cfr/waisidx\\_04/28cfrv2\\_04.html](http://www.access.gpo.gov/nara/cfr/waisidx_04/28cfrv2_04.html).

All certifications will be treated as material representations of fact on which DHS will rely in awarding grants.

#### C.4. Investment Justification

Applicants will be required to submit Investment Justifications for funding requests that addresses the threat-oriented eligibility criteria as well as specific information on what activities will be implemented, what outcomes will be achieved, how the investment will be managed, and how the investment and related security enhancement activities are being coordinated with relevant state and local authorities.

In five pages or fewer using 12 point Times New Roman font and double-spaced lines, applicants must:

- Describe their nonprofit organization, including:
  - Membership and community served
  - Symbolic value of the site(s) as a highly recognized national or historical institution that renders the site a possible target of terrorism
  - Known critical infrastructure or key resources (CI/KR) located within close proximity to nonprofit organization facilities (see <http://www.dhs.gov/nipp> for additional information and guidance on CI/KR sectors)
  - Any role in responding to or recovering from terrorist attacks.
- Identify prior threats or attacks (within or outside the U.S.) by a terrorist organization, network, or cell against their nonprofit organization or a closely related organization. Explain how their nonprofit organization gained knowledge of these threats, including the source of the information, and how this understanding influenced development of this application.

- Describe findings from previously conducted risk assessment, including threat, vulnerability or consequence.
- Describe the proposed target hardening activity, including total funds requested, that addresses the identified threat, vulnerability or consequence.
- Describe the project management, including:
  - Who will manage the project
  - Milestones, with start and end dates
  - Description of any challenges to the effective implementation of this project
  - Coordination of the project with state and local homeland security partners
  - Anticipated outcomes achieved.
- Describe how the 75-25 soft match will be met (see Section F below).
- Identify whether their nonprofit organization has previously received any homeland security preparedness funding through their State and/or Urban Area, including the DHS Homeland Security Grant Program (including Urban Areas Security Initiative, UASI Nonprofit Security Grant Program, State Homeland Security Program, and/or Citizen Corps Program).

## D. Application Evaluation

DHS will evaluate and act on applications within 60 days of the submission deadline. Each Investment Justification will be reviewed for completeness, adherence to programmatic guidelines, feasibility, and how well the proposed solution addresses the identified risk. Applications will be reviewed in two phases to leverage local knowledge and understanding of the applicant's risk for terrorist attack while also ensuring coordination and alignment with Federal, State and local preparedness efforts.

First, applications will be reviewed and prioritized by the respective Urban Area Working Group (UAWG) in coordination with the local Citizen Corps Council, if they are separate entities. The UAWG is responsible for coordinating the development and implementation of all preparedness activities for its respective local jurisdictions. Prioritized applications will be reviewed by the respective State Administrative Agency (SAA) for concurrence/non-concurrence. As part of the UASI Nonprofit Security Grant Program application, the SAA must work with the UAWG and local Citizen Corps Council to develop a prioritized list of nonprofit proposals and submit that list with the investment justifications through [Grants.gov](https://www.dhs.gov/grants). Finally applications will be reviewed and award determinations made through a panel of evaluators from across DHS, including components within the Office of Infrastructure Protection (e.g., Risk Management Division, Office of Bombing Prevention), the Domestic Nuclear Detection Office (as applicable), and the Office of Intelligence and Analysis.

Evaluation criteria include such items as:

- Identification and substantiation of prior threats or attacks (within or outside the U.S.) by a terrorist organization, network, or cell against the applicant

- Symbolic value of the site(s) as a highly recognized national or historical institution that renders the site a possible target of terrorism
- Proximity of the nonprofit organization to identified CI/KR
- Role of the applicant nonprofit organization in responding to terrorist attacks
- Findings from previously conducted threat, vulnerability and/or consequence assessments
- Integration of nonprofit preparedness with broader state and local preparedness efforts to include coordination with the Citizen Corps Council
- Complete, feasible investment justifications that address an identified risk, including threat, vulnerability or consequence

## **E. Allowable Costs Guidance**

### **E.1. Equipment**

Allowable costs are focused on target hardening activities. Thus, funding can be used for the acquisition and installation of security equipment on real property (including buildings and improvements) owned or leased by the nonprofit organization, specifically in prevention of and/or protection against the risk of a terrorist attack. This equipment is limited to two categories of items on the Authorized Equipment List (AEL):

- Physical Security Enhancement Equipment
- Inspection and Screening Systems

The equipment categories are listed on the web-based AEL on the Responder Knowledge Base (RKB), which is sponsored by DHS and the National Memorial Institute for the Prevention of Terrorism (MIPT) at <https://www.rkb.mipt.org>.

#### ***Equipment Standards***

Unless otherwise stated in the Grant Guidance, equipment must meet all mandatory regulatory and/or DHS-adopted standards to be eligible for purchase using these funds. For example, respiratory protection equipment will require NIOSH certification. Compliance must be demonstrated either via third-party certification by an approved certifying organization or, where permitted by the standard, a supplier's declaration of conformity (SDOC) with appropriate supporting data and documentation per ISO/IEC 17050. In addition, agencies will be responsible for obtaining and maintaining all necessary certifications and licenses for the requested equipment.

A list of mandatory standards for each equipment item can be found at the following website: <https://www.rkb.mipt.org>.

### **E.2. Training**



Nonprofit organization security personnel may use NSGP funds to attend security-related training courses and programs. Allowable training-related costs under NSGP are limited to attendance fees for the training, and related expenses, such as materials, supplies, and/or equipment. Overtime, backfill, and/or travel expenses are not allowable costs. Allowable training topics are limited to the protection of CI/KR, including physical and cyber security, target hardening, and terrorism awareness/employee preparedness. Further, matching funds associated with training must be in cash.

Training conducted using NSGP funds must address a specific threat, vulnerability and/or consequence, as identified in the nonprofit's Investment Justification. ***Proposed attendance at training courses and all associated costs leveraging the FY 2007 NSGP must be included in the nonprofit organization's Investment Justification.***

Nonprofit organizations are required, within 30 days after attendance, to submit information to the SAA on all training supported with NSGP funds. This information will consist of course title, course description, mission area, level of training, the training provider, the date of the course, and the number and position titles of the individuals.

### ***Allowable Training Costs***

Allowable training-related costs include the following:

- Allowable training-related costs under NSGP are limited to attendance fees for the training, and related expenses, such as materials, supplies, and/or equipment.

### **Unallowable Training Costs**

No personnel costs, such as overtime and backfill costs, associated with attending training courses and programs are allowable.

No travel costs are allowable.

## **E.3. Management and Administrative (M&A)**

No more than 3 percent of the total award amount (including SAA M&A costs) may be used for M&A purposes. M&A activities are those defined as directly relating to the management and administration of the grant funds, such as financial management and monitoring.

M&A costs include the following categories of activities:

- Hiring of full-time or part-time staff or contractors/consultants:
  - To assist with the management of UASI Nonprofit Security Grant Program funds

- To assist with design, requirements, and implementation of the UASI Nonprofit Security Grant Program
- Meeting compliance with reporting/data collection requirements, including data calls
- Development of operating plans for information collection and processing necessary to respond to DHS data calls
- Travel expenses directly related to management and administration of UASI Nonprofit Security Grant Program funds
- Meeting-related expenses directly related to management and administration of UASI Nonprofit Security Grant Program funds

## F. Program Requirements

### F.1. Soft Match Requirement

Grant recipients must meet a 75 percent Federal-25 percent grantee soft match. Grantee contributions must be from non-Federal sources. For all costs other than training, the grantee's match may be met through cash, training investments related to use of equipment purchased with the grant, or training investments related to general purpose security and emergency preparedness for staff. In the case of training projects, awardees must meet the matching requirement through cash. For example, the costs of training security guards on new screening equipment purchased as part of the grant or providing general preparedness training for nonprofit organization staff can be leveraged to satisfy the match. In no event can regular personnel costs such as salary, overtime, or other operational costs unrelated to training be used to satisfy the matching requirement.

### F.2. National Incident Management System (NIMS) Compliance

HSPD-5, "*Management of Domestic Incidents*," mandated the creation of NIMS and the National Response Plan (NRP). NIMS provides a consistent framework for entities at all jurisdictional levels to work together to manage domestic incidents, regardless of cause, size, or complexity. To promote interoperability and compatibility among Federal, State, local, and tribal capabilities, NIMS includes a core set of guidelines, standards, and protocols for command and management, preparedness, resource management, communications and information management, supporting technologies, and management and maintenance of NIMS. The NRP, using the template established by NIMS, is an all-discipline, all-hazards plan that provides the structure and mechanisms to coordinate operations for evolving or potential Incidents of National Significance, which are major events that "require a coordinated and effective response by an appropriate combination of Federal, State, local, tribal, private sector, and nongovernmental entities."

The NIMS Integration Center (NIC) recommends **14 activities** for nongovernmental organizations that support NIMS implementation. These activities closely parallel the

implementation activities that have been required of State, territorial, tribal, and local governments since 2004 and can be found at [www.fema.gov/pdf/emergency/nims/ngo\\_fs.pdf](http://www.fema.gov/pdf/emergency/nims/ngo_fs.pdf). To integrate nonprofit organizations into the broader national preparedness effort, DHS encourages grantees to consider pursuing these recommended activities.

Additionally, nongovernmental organizations grantees and sub-grantees will be required to meet certain NIMS compliance requirements. This includes all emergency preparedness, response, and/or security personnel in the organization participating in the development, implementation, and/or operation of resources and/or activities awarded through this grant **must** complete training programs consistent with the NIMS National Standard Curriculum Development Guide. Minimum training includes IS-700 *NIMS: An Introduction*. In addition, IS-800.a *NRP: An Introduction*, Incident Command System (ICS-100), and Incident Command System (ICS-200) are also recommended. For additional guidance on NIMS training, please refer to [http://www.fema.gov/emergency/nims/nims\\_training.shtm](http://www.fema.gov/emergency/nims/nims_training.shtm).

Additional information about NIMS implementation and resources for achieving compliance are available through the NIMS Integration Center (NIC), at <http://www.fema.gov/emergency/nims/>.

## **G. Administrative Requirements**

### **G.1. Freedom of Information Act (FOIA)**

DHS recognizes that much of the information submitted in the course of applying for funding under this program, or provided in the course of its grant management activities, may be considered law enforcement sensitive or otherwise important to national security interests. This may include threat, risk, and needs assessment information, and discussions of demographics, transportation, public works, and industrial and public health infrastructures. While this information under Federal control is subject to requests made pursuant to the Freedom of Information Act (FOIA), 5. U.S.C. §552, all determinations concerning the release of information of this nature are made on a case-by-case basis by the DHS FOIA Office, and may likely fall within one or more of the available exemptions under the Act. The applicant is encouraged to consult its own State and local laws and regulations regarding the release of information, which should be considered when reporting sensitive matters in the grant application, needs assessment and strategic planning process. The applicant may also consult DHS regarding concerns or questions about the release of information under State and local laws. The grantee should be familiar with the regulations governing Protected Critical Infrastructure Information (6 CFR Part 29) and Sensitive Security Information (49 CFR Part 1520), as these designations may provide additional protection to certain classes of homeland security information.

### **G.2. Compliance with Federal Civil Rights Laws and Regulations**

The grantee is required to comply with Federal civil rights laws and regulations. Specifically, the grantee is required to provide assurances as a condition for receipt of Federal funds from DHS that its programs and activities comply with the following:

- *Title VI of the Civil Rights Act of 1964, as amended, 42 U.S.C. 2000 et. seq.* – No person on the grounds of race, color or national origin will be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination in any program or activity receiving Federal financial assistance;
- *Section 504 of the Rehabilitation Act of 1973, as amended, 29 U.S.C. 794* – No qualified individual with a disability in the United States, shall, by reason of his or her disability, be excluded from the participation in, be denied the benefits of, or otherwise be subjected to discrimination in any program or activity receiving Federal financial assistance;
- *Title IX of the Education Amendments of 1972, as amended, 20 U.S.C. 1681 et. seq.* – Discrimination on the basis of sex is eliminated in any education program or activity receiving Federal financial assistance;
- *The Age Discrimination Act of 1975, as amended, 20 U.S.C. 6101 et. seq.* – No person in the United States shall be, on the basis of age, excluded from participation in, denied the benefits of, or subjected to discrimination under any program or activity receiving Federal financial assistance.

The grantee must comply with all regulations, guidelines, and standards adopted under the above statutes. The grantee is also required to submit information, as required, to the DHS Office for Civil Rights and Civil Liberties concerning its compliance with these laws and their implementing regulations.

### **G.3. Services to Limited English Proficient (LEP) Persons**

Recipients of DHS financial assistance are required to comply with several Federal civil rights laws, including Title VI of the Civil Rights Act of 1964, as amended. These laws prohibit discrimination on the basis of race, color, religion, national origin, and sex in the delivery of services. National origin discrimination includes discrimination on the basis of limited English proficiency. To ensure compliance with Title VI, recipients are required to take reasonable steps to ensure that LEP persons have meaningful access to their programs. Reasonable costs associated with providing meaningful access for LEP individuals are considered allowable program costs. For additional information, please see <http://www.lep.gov>.

### **G.4. Integrating Individuals with Disabilities into Emergency Planning**

Executive Order #13347, entitled "Individuals with Disabilities in Emergency Preparedness" and signed in July 2004, requires the Federal Government to support safety and security for individuals with disabilities in situations involving disasters, including earthquakes, tornadoes, fires, floods, hurricanes, and acts of terrorism. DHS has outlined several steps for States to consider in protecting

individuals with disabilities. Further information on this issue can be found at the Disability and Emergency Preparedness Resource Center at <http://www.disabilitypreparedness.gov>.

## Appendix A – Award and Reporting Requirements

### A. Grant Award

Upon approval of the application, the grant will be awarded to the State Administrative Agency. This date will be known as the “award date.” The signed award document with special conditions must be returned to Department of Homeland Security, Federal Emergency Management Agency, Office of Grant Operations (OGO), 245 Murray Lane Bldg. 410, Washington, DC 20528-7000

A sample award package is included below.

#### 1. Review Award and Special Conditions Document.

Notification of award approval is made by e-mail through the FEMA Grants Management System (GMS). Once an award has been approved, a notice is sent to the e-mail address of the individual who filed the application, as well as to the authorized grantee official.

Carefully read the award and any special conditions or other attachments.

**If you agree** with the terms and conditions, the authorized official should sign and date both the original and the copy of the award document page in Block 19.

You should maintain a copy and return the original signed documents to:

Department of Homeland Security  
Federal Emergency Management Agency  
Office of Grant Operations  
Attention: Control Desk  
245 Murray Lane Bldg. 410  
Washington, DC 20528-7000

**If you do not agree** with the terms and conditions, contact the awarding DHS Program Manager as noted in the award package.

#### 1. Read Guidelines.

Read and become familiar with the *OGO Financial Management Guide*, which is available at 1-866-9ASKOGO or online at <http://www.dhs.gov/xopnbiz/grants/>.

#### 2. Reporting Requirements.

Reporting requirements must be met during the life of the grant (refer to the *OGO Financial Management Guide* and the specific program guidance for a full explanation of these requirements, special conditions, and any applicable exceptions). Please note that the *Payment and Reporting System* contains edits that will prevent access to funds if reporting requirements are not met on a timely basis.

#### 3. Questions about your award?

Questions regarding your grant **the FEMA help line at 1-866-927-5646** or e-mail at [ask-ogo@dhs.gov](mailto:ask-ogo@dhs.gov).

***Important Note: If you have any questions about GMS, need to establish a GMS account, or require technical assistance with accessing your award, please contact the GMS Hotline at 1-888-549-9901.***

## **B. Drawdown and Expenditure of Funds**

Following acceptance of the grant award and release of any special conditions withholding funds, the grantee can draw down and expend grant funds through the Payment and Reporting System.

Questions regarding award payments and how to access this system should be addressed to the dedicated FEMA call center at 1-866-927-5646 or email at [ask-ogo@dhs.gov](mailto:ask-ogo@dhs.gov).

Grantees should request funds based upon immediate disbursement requirements. Funds will not be paid in a lump sum, but rather disbursed over time as project costs are incurred or anticipated. Recipients should time their drawdown requests to ensure that Federal cash on hand is the minimum needed for disbursements to be made immediately or within a few days.

## **C. Reporting Requirements**

### **C.1 Financial Status Report (FSR)**

Obligations and expenditures must be reported to DHS on a quarterly basis through the FSR, which is due within 30 days of the end of each calendar quarter (e.g., for the quarter ending March 31, FSR is due on April 30). A report must be submitted for every quarter the award is active, including partial calendar quarters, as well as for periods where no grant activity occurs. Future awards and fund draw downs will be withheld if these reports are delinquent.

FSRs **must be filed online** through Payment and Reporting System.

Grantees are reminded to review the following documents and ensure that grant activities are conducted in accordance with the applicable guidance:

- [OMB Circular A-102](http://www.whitehouse.gov/omb/circulars/index.html), *Grants and Cooperative Agreements with State and Local Governments*, at <http://www.whitehouse.gov/omb/circulars/index.html>
- [OMB Circular A-87](http://www.whitehouse.gov/omb/circulars/index.html), *Cost Principles for State, Local, and Indian Tribal Governments*, at <http://www.whitehouse.gov/omb/circulars/index.html>

- [OMB Circular A-110](#), *Uniform Administrative Requirements for Grants and Other Agreements with Institutions of Higher Education, Hospitals and Other Non-Profit Organizations*, at <http://www.whitehouse.gov/omb/circulars/index.html>
- [OMB Circular A-21](#), *Cost Principles for Educational Institutions*, at <http://www.whitehouse.gov/omb/circulars/index.html>
- [OMB Circular A-122](#), *Cost Principles for Non-Profit Organizations*, at <http://www.whitehouse.gov/omb/circulars/index.html>

For FY 2007 awards, grant and subgrant recipients should refer to the OGO Financial Guide. All previous awards are still governed by the OJP Financial Guide, available at <http://www.ojp.usdoj.gov/FinGuide>. OGO can be contacted at 1-866-9ASKOGO or by e-mail at [ask-OGO@dhs.gov](mailto:ask-OGO@dhs.gov).

**Required Submission:** Financial Status Report (FSR) SF-269a (due quarterly)

## C.2 Categorical Assistance Progress Report (CAPR)

Following award of a grant, the State and its subgrantees will be responsible for providing updated obligation and expenditure information on a regular basis. The grantee is responsible for completing and submitting the CAPR reports.

The CAPR is due within 30 days after the end of the reporting period (July 30 with a reporting period of January 1 through June 30, and on January 30 with a reporting period of July 1 through December 31). Grantees will provide initial overall obligation and expenditure information with the CAPR submission due January 30, 2008. Future awards and fund drawdowns may be withheld if these reports are delinquent.

CAPRs **must be filed online** through the Internet at <https://grants.ojp.usdoj.gov>. Forms and instructions can be found at <http://www.ojp.usdoj.gov/forms.htm>.

**Required Submission:** CAPR (biannually).

## C.3 Financial and Compliance Audit Report

Recipients that expend \$500,000 or more of Federal funds during their fiscal year are required to submit an organization-wide financial and compliance audit report. The audit must be performed in accordance with the U.S. Government Accountability Office, *Government Auditing Standards*, located at <http://www.gao.gov/govaud/ybk01.htm>, and *OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations*, located at <http://www.whitehouse.gov/omb/circulars/a133/a133.html>. Audit reports are currently due to the Federal Audit Clearinghouse no later than nine months after the end of the recipient's fiscal year. In addition, the Secretary of Homeland Security and the Comptroller General of the United States shall have access to any books, documents, and records of recipients of FY 2007 HSGP assistance for



audit and examination purposes, provided that, in the opinion of the Secretary of Homeland Security or the Comptroller General, these documents are related to the receipt or use of such assistance. The grantee will also give the sponsoring agency or the Comptroller General, through any authorized representative, access to, and the right to examine, all records, books, papers or documents related to the grant.

The State shall require that subgrantees comply with the audit requirements set forth in *OMB Circular A-133*. Recipients are responsible for ensuring that sub-recipient audit reports are received and for resolving any audit findings.

#### **C.4. Federal Funding Accountability and Transparency Act**

While there are no requirements in FY 2007, the Federal Funding Accountability and Transparency Act of 2006 may affect reporting requirements in later years. The Act requires the Federal government to create a publicly-searchable online database of Federal grant recipients by January 1, 2008 with an expansion to include subgrantee information by January 1, 2009.

### **D. Monitoring**

Grant recipients will be monitored periodically by DHS program staff and OGO staff, both programmatically and financially, to ensure that the project goals, objectives, performance requirements, timelines, milestone completion, budgets and other related program criteria are being met. Monitoring will be accomplished through a combination of office-based and on-site monitoring visits. Monitoring will involve the review and analysis of the financial, programmatic, performance and administrative issues relative to each program and will identify areas where technical assistance and other support may be needed.

The recipient is responsible for monitoring award activities, to include subawards, to provide reasonable assurance that the Federal award is administered in compliance with requirements. Responsibilities include the accounting of receipts and expenditures, cash management, maintaining adequate financial records, and refunding expenditures disallowed by audits.

### **E. Grant Close-Out Process**

***Within 90 days after the end of the award period, grantees must submit a Final FSR, Final CAPR, and Final Report detailing all accomplishments throughout the project.*** The Final Report must detail the outcomes of the target hardening activities accomplished with grant funds. After these reports have been reviewed and approved by DHS, a Grant Adjustment Notice (GAN) will be completed to close out the grant. The GAN will indicate the project as being closed, list any remaining funds that will be

deobligated, and address the requirement of maintaining the grant records for three years from the date of the final FSR.

**Required Submissions:** 1) Final SF-269a, Final CAPR, and Final Report, due 90 days from the end of the grant period.

## Appendix B – Assistance Resources and Support

### A. Centralized Scheduling and Information Desk (CSID) Help Line

CSID is a non-emergency resource for use by emergency responders across the Nation. CSID is a comprehensive coordination, management, information, and scheduling tool developed by DHS for homeland security terrorism preparedness activities. CSID provides general information on all DHS programs and information on the characteristics and control of CBRNE, agriculture, cyber materials, defensive equipment, mitigation techniques, and available Federal assets and resources. CSID also maintains a comprehensive database containing key personnel contact information for homeland security terrorism preparedness programs and events. These contacts include personnel at the Federal, State, and local levels.

*The CSID can be contacted at 1-800-368-6498 or [askcsid@dhs.gov](mailto:askcsid@dhs.gov).  
CSID hours of operation are from 8:00 am–7:00 pm (EST), Monday-Friday.*

### B. Office of Grant Operations (OGO)

The DHS Office of Grant Operations (OGO) provides fiscal support, including pre- and post-award administration and technical assistance, for the grant programs included in this solicitation, with the exception of payment related issues. All grant and sub-grant recipients should refer to the *OGO Financial Management Guide*, which is available at <http://www.dhs.gov/xopnbiz/grants/>.

*OGO can be contacted at 1-866-9ASK-OGO or by e-mail at [ask-OGO@dhs.gov](mailto:ask-OGO@dhs.gov).*



**Cuyahoga County**  
**Grants and Training - Public Safety Grants Administration**

**ASSET TRANSFER FORM**

**GRANT:** 07 Urban Area Security Initiative

Transfers from County to North Royalton

* ITEM DESCRIPTION	* QTY	PRICE/UNIT	TOTAL	COUNTY INVOICE NUMBER	TRACKING BARCODE NUMBER	HOSPITAL/AGENCY INVENTORY NUMBER	WARRANTY	TITLE	TRANSFER DATE
Motorola Portable Radio (Encryption)-H46UCH9BPW7BN									
SN#: 205CLM1443	1	\$3,615.75	\$3,615.75	PO 1003531	4891	3930			
SN#: 205CLM1444	1	\$3,615.75	\$3,615.75	PO 1003531	4892	3932			
SN#: 205CLM1445	1	\$3,615.75	\$3,615.75	PO 1003531	4893	3934			
SN#: 205CLM1446	1	\$3,615.75	\$3,615.75	PO 1003531	4894	3938			
SN#: 205CLM1447	1	\$3,615.75	\$3,615.75	PO 1003531	4895	3929			
SN#: 205CLM1448	1	\$3,615.75	\$3,615.75	PO 1003531	4896	3931			
SN#: 205CLM1449	1	\$3,615.75	\$3,615.75	PO 1003531	4897	3933			
SN#: 205CLM1450	1	\$3,615.75	\$3,615.75	PO 1003531	4898	3936			
SN#: 205CLM1451	1	\$3,615.75	\$3,615.75	PO 1003531	4899	3935			
SN#: 205CLM1452	1	\$3,615.75	\$3,615.75	PO 1003531	4900	3940			
SN#: 205CLM1453	1	\$3,615.75	\$3,615.75	PO 1003531	4901	3939			
SN#: 205CLM1454	1	\$3,615.75	\$3,615.75	PO 1003531	4902	3937			
SN#: 205CLM1455	1	\$3,615.75	\$3,615.75	PO 1003531	4903	3901			
SN#: 205CLM1456	1	\$3,615.75	\$3,615.75	PO 1003531	4904	3909			
SN#: 205CLM1457	1	\$3,615.75	\$3,615.75	PO 1003531	4905	3915			
SN#: 205CLM1458	1	\$3,615.75	\$3,615.75	PO 1003531	4906	3902			
SN#: 205CLM1459	1	\$3,615.75	\$3,615.75	PO 1003531	4907	3919			
SN#: 205CLM1460	1	\$3,615.75	\$3,615.75	PO 1003531	4908	3906			
SN#: 205CLM1461	1	\$3,615.75	\$3,615.75	PO 1003531	4909	3907			
SN#: 205CLM1462	1	\$3,615.75	\$3,615.75	PO 1003531	4910	3905			
SN#: 205CLM1463	1	\$3,615.75	\$3,615.75	PO 1003531	4911	3911			

SN#: 205CLM1464	1	\$3,615.75	\$3,615.75	PO 1003531	4912	3920			
SN#: 205CLM1465	1	\$3,615.75	\$3,615.75	PO 1003531	4913	3903			
SN#: 205CLM1466	1	\$3,615.75	\$3,615.75	PO 1003531	4914	3910			
SN#: 205CLM1467	1	\$3,615.75	\$3,615.75	PO 1003531	4915	3912			
SN#: 205CLM1468	1	\$3,615.75	\$3,615.75	PO 1003531	4916	3945			
SN#: 205CLM1469	1	\$3,615.75	\$3,615.75	PO 1003531	4917	3918			
SN#: 205CLM1470	1	\$3,615.75	\$3,615.75	PO 1003531	4918	3904			
SN#: 205CLM1471	1	\$3,615.75	\$3,615.75	PO 1003531	4919	3917			
SN#: 205CLM1472	1	\$3,615.75	\$3,615.75	PO 1003531	4920	3908			
SN#: 205CLM1473	1	\$3,615.75	\$3,615.75	PO 1003531	4921	3954			
SN#: 205CLM1474	1	\$3,615.75	\$3,615.75	PO 1003531	4922	3923			
SN#: 205CLM1475	1	\$3,615.75	\$3,615.75	PO 1003531	4923	3943			
SN#: 205CLM1476	1	\$3,615.75	\$3,615.75	PO 1003531	4924	3941			
SN#: 205CLM1477	1	\$3,615.75	\$3,615.75	PO 1003531	4925	3944			
SN#: 205CLM1478	1	\$3,615.75	\$3,615.75	PO 1003531	4926	3914			
SN#: 205CLM1479	1	\$3,615.75	\$3,615.75	PO 1003531	4927	3913			
SN#: 205CLM1480	1	\$3,615.75	\$3,615.75	PO 1003531	4928	3916			
SN#: 205CLM1481	1	\$3,615.75	\$3,615.75	PO 1003531	4929	3921			
SN#: 205CLM1482	1	\$3,615.75	\$3,615.75	PO 1003531	4930	3949			
SN#: 205CLM1483	1	\$3,615.75	\$3,615.75	PO 1003531	4931	3926			
SN#: 205CLM1484	1	\$3,615.75	\$3,615.75	PO 1003531	4932	3946			
SN#: 205CLM1485	1	\$3,615.75	\$3,615.75	PO 1003531	4933	3947			
SN#: 205CLM1486	1	\$3,615.75	\$3,615.75	PO 1003531	4934	3942			
SN#: 205CLM1487	1	\$3,615.75	\$3,615.75	PO 1003531	4935	3950			
SN#: 205CLM1488	1	\$3,615.75	\$3,615.75	PO 1003531	4936	3948			
SN#: 205CLM1489	1	\$3,615.75	\$3,615.75	PO 1003531	4937	3864			
SN#: 205CLM1490	1	\$3,615.75	\$3,615.75	PO 1003531	4938	3865			
SN#: 205CLM1491	1	\$3,615.75	\$3,615.75	PO 1003531	4939	3952			
SN#: 205CLM1492	1	\$3,615.75	\$3,615.75	PO 1003531	4940	3863			
SN#: 205CLM1493	1	\$3,615.75	\$3,615.75	PO 1003531	4941	3925			
SN#: 205CLM1494	1	\$3,615.75	\$3,615.75	PO 1003531	4942	3951			
SN#: 205CLM1495	1	\$3,615.75	\$3,615.75	PO 1003531	4943	3928			
SN#: 205CLM1496	1	\$3,615.75	\$3,615.75	PO 1003531	4944	3953			
SN#: 205CLM1497	1	\$3,615.75	\$3,615.75	PO 1003531	4945	3862			

SN#: 205CLM1498	1	\$3,615.75	\$3,615.75	PO 1003531	4946	3924			
SN#: 205CLM1499	1	\$3,615.75	\$3,615.75	PO 1003531	4947	3955			
SN#: 205CLM1500	1	\$3,615.75	\$3,615.75	PO 1003531	4948	3927			
SN#: 205CLM1501	1	\$3,615.75	\$3,615.75	PO 1003531	4949	3922			
SN#: 205CLM1502	1	\$3,615.75	\$3,615.75	PO 1003531	4950	3956			
Remote Speaker Mics									
SN#: NRPDRSM1	1	\$66.38	\$66.38	PO 1003531	4951				
SN#: NRPDRSM2	1	\$66.38	\$66.38	PO 1003531	4952				
SN#: NRPDRSM3	1	\$66.38	\$66.38	PO 1003531	4953				
SN#: NRPDRSM4	1	\$66.38	\$66.38	PO 1003531	4954				
SN#: NRPDRSM5	1	\$66.38	\$66.38	PO 1003531	4955				
SN#: NRPDRSM6	1	\$66.38	\$66.38	PO 1003531	4956				
SN#: NRPDRSM7	1	\$66.38	\$66.38	PO 1003531	4957				
SN#: NRPDRSM8	1	\$66.38	\$66.38	PO 1003531	4958				
SN#: NRPDRSM9	1	\$66.38	\$66.38	PO 1003531	4959				
SN#: NRPDRSM10	1	\$66.38	\$66.38	PO 1003531	4960				
SN#: NRPDRSM11	1	\$66.38	\$66.38	PO 1003531	4961				
SN#: NRPDRSM12	1	\$66.38	\$66.38	PO 1003531	4962				
SN#: NRPDRSM13	1	\$66.38	\$66.38	PO 1003531	4963				
SN#: NRPDRSM14	1	\$66.38	\$66.38	PO 1003531	4964				
SN#: NRPDRSM15	1	\$66.38	\$66.38	PO 1003531	4965				
SN#: NRPDRSM16	1	\$66.38	\$66.38	PO 1003531	4966				
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SN#: NRPDRSM18	1	\$66.38	\$66.38	PO 1003531	4968				
SN#: NRPDRSM19	1	\$66.38	\$66.38	PO 1003531	4969				
SN#: NRPDRSM20	1	\$66.38	\$66.38	PO 1003531	4970				
SN#: NRPDRSM21	1	\$66.38	\$66.38	PO 1003531	4971				
SN#: NRPDRSM22	1	\$66.38	\$66.38	PO 1003531	4972				
SN#: NRPDRSM23	1	\$66.38	\$66.38	PO 1003531	4973				
SN#: NRPDRSM24	1	\$66.38	\$66.38	PO 1003531	4974				
SN#: NRPDRSM25	1	\$66.38	\$66.38	PO 1003531	4975				
SN#: NRPDRSM26	1	\$66.38	\$66.38	PO 1003531	4976				

SN#: NRPDRSM27	1	\$66.38	\$66.38	PO 1003531	4977				
SN#: NRPDRSM28	1	\$66.38	\$66.38	PO 1003531	4978				
SN#: NRPDRSM29	1	\$66.38	\$66.38	PO 1003531	4979				
SN#: NRPDRSM30	1	\$66.38	\$66.38	PO 1003531	4980				
SN#: NRPDRSM31	1	\$66.38	\$66.38	PO 1003531	4981				
SN#: NRPDRSM32	1	\$66.38	\$66.38	PO 1003531	4982				
SN#: NRPDRSM33	1	\$66.38	\$66.38	PO 1003531	4983				
SN#: NRPDRSM34	1	\$66.38	\$66.38	PO 1003531	4984				
SN#: NRPDRSM35	1	\$66.38	\$66.38	PO 1003531	4985				
SN#: NRPDRSM36	1	\$66.38	\$66.38	PO 1003531	4986				
SN#: NRPDRSM37	1	\$66.38	\$66.38	PO 1003531	4987				
SN#: NRPDRSM38	1	\$66.38	\$66.38	PO 1003531	4988				
SN#: NRPDRSM39	1	\$66.38	\$66.38	PO 1003531	4989				
SN#: NRPDRSM40	1	\$66.38	\$66.38	PO 1003531	4990				
SN#: NRPDRSM41	1	\$66.38	\$66.38	PO 1003531	4991				
SN#: NRPDRSM42	1	\$66.38	\$66.38	PO 1003531	4992				
SN#: NRPDRSM43	1	\$66.38	\$66.38	PO 1003531	4993				
SN#: NRPDRSM44	1	\$66.38	\$66.38	PO 1003531	4994				
SN#: NRPDRSM45	1	\$66.38	\$66.38	PO 1003531	4995				
SN#: NRPDRSM46	1	\$66.38	\$66.38	PO 1003531	4996				
SN#: NRPDRSM47	1	\$66.38	\$66.38	PO 1003531	4997				
SN#: NRPDRSM48	1	\$66.38	\$66.38	PO 1003531	4998				
SN#: NRPDRSM49	1	\$66.38	\$66.38	PO 1003531	4999				
SN#: NRPDRSM50	1	\$66.38	\$66.38	PO 1003531	4855				
SN#: NRPDRSM51	1	\$66.38	\$66.38	PO 1003531	4856				
SN#: NRPDRSM52	1	\$66.38	\$66.38	PO 1003531	4857				
SN#: NRPDRSM53	1	\$66.38	\$66.38	PO 1003531	4858				
SN#: NRPDRSM54	1	\$66.38	\$66.38	PO 1003531	4859				
SN#: NRPDRSM55	1	\$66.38	\$66.38	PO 1003531	4860				
SN#: NRPDRSM56	1	\$66.38	\$66.38	PO 1003531	4861				
SN#: NRPDRSM57	1	\$66.38	\$66.38	PO 1003531	4862				

SN#: NRPDRSM58	1	\$66.38	\$66.38	PO 1003531	4863				
SN#: NRPDRSM59	1	\$66.38	\$66.38	PO 1003531	4392				
SN#: NRPDRSM60	1	\$66.38	\$66.38	PO 1003531	4393				
Spare Battery									
SN#: NRPDSB1	1	\$97.50	\$97.50	PO 1003531	4394				
SN#: NRPDSB2	1	\$97.50	\$97.50	PO 1003531	4395				
SN#: NRPDSB3	1	\$97.50	\$97.50	PO 1003531	4396				
SN#: NRPDSB4	1	\$97.50	\$97.50	PO 1003531	4397				
SN#: NRPDSB5	1	\$97.50	\$97.50	PO 1003531	4398				
SN#: NRPDSB6	1	\$97.50	\$97.50	PO 1003531	4399				
SN#: NRPDSB7	1	\$97.50	\$97.50	PO 1003531	4400				
SN#: NRPDSB8	1	\$97.50	\$97.50	PO 1003531	4401				
SN#: NRPDSB9	1	\$97.50	\$97.50	PO 1003531	4402				
SN#: NRPDSB10	1	\$97.50	\$97.50	PO 1003531	4403				
SN#: NRPDSB11	1	\$97.50	\$97.50	PO 1003531	4404				
SN#: NRPDSB12	1	\$97.50	\$97.50	PO 1003531	4405				
SN#: NRPDSB13	1	\$97.50	\$97.50	PO 1003531	4406				
SN#: NRPDSB14	1	\$97.50	\$97.50	PO 1003531	4407				
SN#: NRPDSB15	1	\$97.50	\$97.50	PO 1003531	4408				
SN#: NRPDSB16	1	\$97.50	\$97.50	PO 1003531	4409				
SN#: NRPDSB17	1	\$97.50	\$97.50	PO 1003531	4410				
SN#: NRPDSB18	1	\$97.50	\$97.50	PO 1003531	4411				
SN#: NRPDSB19	1	\$97.50	\$97.50	PO 1003531	4412				
SN#: NRPDSB20	1	\$97.50	\$97.50	PO 1003531	4413				
SN#: NRPDSB21	1	\$97.50	\$97.50	PO 1003531	4414				
SN#: NRPDSB22	1	\$97.50	\$97.50	PO 1003531	4415				
SN#: NRPDSB23	1	\$97.50	\$97.50	PO 1003531	4416				
SN#: NRPDSB24	1	\$97.50	\$97.50	PO 1003531	4417				
SN#: NRPDSB25	1	\$97.50	\$97.50	PO 1003531	4418				
SN#: NRPDSB26	1	\$97.50	\$97.50	PO 1003531	4419				
SN#: NRPDSB27	1	\$97.50	\$97.50	PO 1003531	4420				
SN#: NRPDSB28	1	\$97.50	\$97.50	PO 1003531	4421				
SN#: NRPDSB29	1	\$97.50	\$97.50	PO 1003531	4422				





SN# 514CLM946	1	\$3,615.00	\$3,615.00	PO 1003531	4864	3900			
SN# 514CLM947	1	\$3,615.00	\$3,615.00	PO 1003531	4865	3891			
SN# 514CLM948	1	\$3,615.00	\$3,615.00	PO 1003531	4866	3890			
SN# 514CLM949	1	\$3,615.00	\$3,615.00	PO 1003531	4867	2896			
SN# 514CLM950	1	\$3,615.00	\$3,615.00	PO 1003531	4868	3875			
SN# 514CLM951	1	\$3,615.00	\$3,615.00	PO 1003531	4869	3883			
SN# 514CLM952	1	\$3,615.00	\$3,615.00	PO 1003531	4870	3881			
SN# 514CLM953	1	\$3,615.00	\$3,615.00	PO 1003531	4871	3877			
SN# 514CLM954	1	\$3,615.00	\$3,615.00	PO 1003531	4872	3894			
SN# 514CLM955	1	\$3,615.00	\$3,615.00	PO 1003531	4873	3899			
SN# 514CLM956	1	\$3,615.00	\$3,615.00	PO 1003531	4874	3893			
SN# 514CLM957	1	\$3,615.00	\$3,615.00	PO 1003531	4875	3879			
SN# 514CLM958	1	\$3,615.00	\$3,615.00	PO 1003531	4876	2985			
SN# 514CLM959	1	\$3,615.00	\$3,615.00	PO 1003531	4877	3897			
SN# 514CLM960	1	\$3,615.00	\$3,615.00	PO 1003531	4878	3889			
SN# 514CLM961	1	\$3,615.00	\$3,615.00	PO 1003531	4879	3887			
SN# 514CLM962	1	\$3,615.00	\$3,615.00	PO 1003531	4880	3876			
SN# 514CLM963	1	\$3,615.00	\$3,615.00	PO 1003531	4881	3884			
SN# 514CLM964	1	\$3,615.00	\$3,615.00	PO 1003531	4882	3880			
SN# 514CLM965	1	\$3,615.00	\$3,615.00	PO 1003531	4883	3885			
SN# 514CLM966	1	\$3,615.00	\$3,615.00	PO 1003531	4884	3888			
SN# 514CLM967	1	\$3,615.00	\$3,615.00	PO 1003531	4885	3882			
SN# 514CLM968	1	\$3,615.00	\$3,615.00	PO 1003531	4886	3892			
SN# 514CLM969	1	\$3,615.00	\$3,615.00	PO 1003531	4887	3886			
SN# 514CLM970	1	\$3,615.00	\$3,615.00	PO 1003531	4888	3878			
SN# 514CLM971	1	\$3,615.00	\$3,615.00	PO 1003531	4889	3898			
		<b>Total</b>	<b>\$320,767.80</b>						

I acknowledge and concur that North Royalton has received the above assets in the correct amounts and in satisfactory condition. I (we) furthermore agree to abide by all requirements of the Homeland Security grants relative to the purchases of this equipment. I (we) authorize payment of the attached invoice(s) for the assets listed above.

Payment of the attached invoice(s) is approved for the assets listed above.

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Signed Community/Agency Representative

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Signed Cuyahoga County

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Print Name

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Print Name

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Date

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Date

**EXHIBIT A**