

**FINANCE COMMITTEE MINUTES**  
**JUNE 25, 2007**

The Finance Committee meeting was held on June 25, 2007, at North Royalton City Hall, 13834 Ridge Road. Meeting called to order at 5:32 p.m.

**PRESENT:** Committee Members: Chair Kurt McKee, Bob Stefanik, Don Willey; Council: Denise Bobulsky, Larry Antoskiewicz, Lisa Uffman-Kirsch; Administration: Finance Director Karen Fegan, Mayor Luks; Other Attendees: Nick Cinquepalmi, Michelle Cinquepalmi, Joanne Dumound, Dave Perry, Brian Haas.

Mrs. Uffman-Kirsch pointed out a typo on page 5 of the March 19, 2007, minutes. The motion should read "defeated."

"Mr. Willey moved to approve the motion restated above, seconded by Mr. Stefanik 0 yeas/3 nays. Motion ~~carried~~ *defeated*."

Moved by Mr. Stefanik, seconded by Mr. Willey, to approve the minutes from March 19, 2007, with the correction on page 5 to motion defeated. 3 yeas/0 nays. Motion carried.

Moved by Mr. Stefanik, seconded by Mr. Willey, to approve the minutes from May 23, 2007. 3 yeas/0 nays. Motion carried.

**UNFINISHED BUSINESS**

**1. Economic Development report/available grant money – Jan/April/July/Oct**

Next report is due at the July meeting.

**2. Tax collections status**

Mrs. Fegan said the reports were sent to Council last week. Tax receipts are on schedule with what we projected.

**3. Monthly Finance report**

Mrs. Fegan said the reports were previously sent to Council. Estate tax receipts are double of what was projected for 2007 (approximately \$400,000).

**4. Capital appropriations – Jan/April/July/Oct**

Next report is due at the July meeting.

**5. Overtime Reporting (monthly)**

Mr. McKee said no report has been received. Mr. McKee, on behalf of the Finance Committee, continues to request a copy of the Service Department overtime report that is being produced.

**6. Proposed Ordinance 07-40 amending appropriation**

The committee recommended amending the ordinance by \$40,000 last month. Mrs. Fegan said the Rustic repairs were estimated at \$122,000 according to the Service Director.

Mr. McKee moved to recommend approval of 07-40 to Council, seconded by Mr. Willey. 3 yeas/0 nays. Motion carried.

**NEW BUSINESS**

**1. Proposed Ordinance 07-66 Alternative Tax Budget**

Mr. Willey questioned the format. Mrs. Fegan said this format was used for the last four years and gave an overview that the tax budget is the document that establishes to the county that we need the levies that we have in place and what funds those are going into. For example the Rec Capital Improvement does not receive tax levy money. Included is a listing of revenues and expenditures expected for the funds. The actual operating budget is the expense that will be approved by Council.

Mr. Willey asked about the residuals in terms of making the analysis. Mrs. Fegan explained that the concern of the Auditor is with property tax funds. They are looking for the funds that receive property tax dollars to establish that those funds have enough funding requested and that those levies are indeed needed. That is the main purpose of the tax budget. When we pass the actual operating budget at the beginning of next year all of those figures go to the County Auditor and are put into funds.

Mayor Luks said that there is discussion regarding a number of recreation capital projects. There has been a discussion of buying land and building a sports complex in terms of additional fields for all the sports teams which would not be a small venture. The location of the land has been discussed for that purpose and an appraisal is in the process as a possibility. There is discussion of acquiring land for preservation in various spots throughout the city. The potential is there for the city to make an expenditure, but it would require Council approval.

Mr. Stefanik moved to recommend approval of Ordinance 07-66, seconded by Mr. Willey.  
3 yeas/0 nays. Motion carried.

**2. Proposed Ordinance 07-72 Amending Appropriation**

Mrs. Fegan said that a memo was previously given to Council explaining the items that involve the transferring of money between the funds.

Mrs. Uffman-Kirsch asked for an explanation of the higher than anticipated overtime in the Council Office. Mr. Stefanik responded that this is due to the fact that the Council Office is now responsible for committee minutes and the training of the new employee. Once she is fully trained, the excess overtime should decrease.

Mr. Stefanik asked if there was information that Council could have for the next Finance meeting explaining the breakdown of where we are with road construction, the in-house projects, and how much has been spent so far so it can be determined if there is money that can be grouped to use elsewhere. Mrs. Fegan can get the money spent and will try to coordinate information with Mr. Mayer for the remainder of the year.

An Oak Knoll Court resident said he thought that additional projects would be added to the list tonight and hoped his street would be added. (Oak Knoll Court) He can see that this is not going to happen tonight and asked if there would possibly be any project additions this year.

Mrs. Uffman-Kirsch pointed out that there is a proposal before Council with proposed amending appropriation Ordinance 07-40 to transfer \$40,000 that would indicate another project was added to the list for this year.

Mr. Willey said he felt that we should be vigilant with money available to be able to determine if any projects can be added.

Mayor Luks said that since Mr. Mayer will not be attending the next Streets Committee meeting that she will ask Mr. Mayer for his information to be submitted in order that a review can be made at that time.

Mr. Stefanik said this should also remain in the Finance Committee for discussion.

Mr. Stefanik moved to recommend approval of Ordinance 07-72, seconded by Mr. Willey.  
3 yeas/0 nays. Motion carried.

**3. Oak Knoll Court rehabilitation**

Included in discussion Item 2 above.

Moved by Mr. Stefanik to adjourn the meeting, seconded by Mr. Willey. 3 yeas/0 nays. Motion carried.  
Meeting adjourned 6:02 p.m.