

FINANCE COMMITTEE MINUTES

October 16, 2006

The Finance Committee meeting was held on October 16, 2006, at North Royalton City Hall, 13834 Ridge Road. The meeting was called to order at 6:30 p.m.

Present: Chair Kurt McKee, President of Council Robert Stefanik, Don Willey; Denise Bobulsky, Larry Antoskiewicz, Lisa Uffman-Kirsch. Mayor Luks, Finance Director Karen Fegan, Law Director Tom O'Donnell.

UNFINISHED BUSINESS:

1. Economic Development Report/available grant money

Mayor Luks reported to the committee that Economic Development Director Michael Kosdrosky is busy working on the passage of Issue 114 and does not have time to submit an economic development report to the Finance Committee. The Mayor also stated that the Economic Development report will be given during the Council meetings under Department Head Reports.

2. Tax collections status

Tax collections continue to be at or near budget with a slight surplus. Discussion took place on several departments being over budget on their fuel budget for 2006.

3. Monthly finance report

Finance Director Karen Fegan reported fuel cost will be over budget this year and will have to be addressed in the next appropriation amendment. Mrs. Uffman-Kirsch questioned the \$35,000 miscellaneous expense in the Law Department budget. It was determined that approximately 95% of the \$35,000 was the cost for the David Terry lawsuit settlement owed by the city. Mrs. Uffman-Kirsch questioned if we should leave this discussion in the minutes.

4. Capital appropriations

Finance Director Karen Fegan provided the committee with the report.

5. Bid process and purchasing policy

Discussion took place on the procedures document presented by Law Director Tom O'Donnell. Mr. Willey asked for clarification on several points. This remains an administrative function. Removed from agenda.

6. Overtime Reporting

Report expected soon.

7. Volunteer CERT Team

Legal opinion prepared by Donna Vozar was provided to the committee. Removed from agenda.

NEW BUSINESS

1. Hinckley/Boston Road paving project

Project was completed. It is unclear at this time if we will be billed by Hinckley or Medina County. The administration had no idea that construction was to take place. An update will be provided at the November Finance Committee meeting. Removed from agenda.

Moved by Mr. Stefanik to adjourn the meeting, seconded by Mr. Willey. 3 yeas/0 nays. Motion carried. Meeting adjourned at 7:15 p.m.