

**FINANCE COMMITTEE MINUTES**  
**September 18, 2006**

The Finance Committee meeting was held on September 18, 2006, at North Royalton City Hall, 13834 Ridge Road. The meeting was called to order at 6:33 p.m.

Present: **Committee members: Chair Kurt McKee, President of Council Robert Stefanik, Don Willey;** Denise Bobulsky, Lisa Uffman-Kirsch, Finance Director Karen Fegan, Wastewater Supt. Charles Johnson; other attendees as indicated on attached attendance sheet.

**APPROVAL OF MINUTES**

**Approval of June 26, 2006, Minutes.**

Amendment proposed to amend Item 11 under Unfinished business as follows:

**11. Income tax increase scenarios for November**

Mrs. Uffman-Kirsch distributed a memo showing 3 million more is needed for flooding problems in Ward 6. (See attached).

Moved by Mr. Willey, seconded by Mr. Stefanik to **approve the June 26, 2006, minutes as amended.** Yeas 3/Nays 0. **Motion carried.**

**Approval of July 17, 2006, Minutes.**

*Amendments proposed as follows:*

- Add Wastewater Supt. Charles Johnson as being present at the meeting.
- *Amend Item 8 Under Old Business to read as follows:*

**8. Income tax increase scenarios for November Proposed Ordinance 06-107 & 06-108**

*Mrs. Fegan referenced a July 12, 2006, memo that was distributed to Council outlining "housekeeping" amendments as recommended by our Bond Counsel in order to keep the wording consistent throughout both Ordinances 06-107 and 06-108. A copy of this memo is attached hereto and incorporated into these minutes as if fully rewritten.*

*Moved by Mr. Stefanik, seconded by Mr. Willey to recommend approval of the amendments. Yeas: Three. Nays: None. Motion carried.*

- Add New Business item as follows:

**NEW BUSINESS**

**1. Brian & Kriste Smith Moral Claim**

Mr. Johnson discussed the city's position on this matter.

Moved by Mr. Willey, seconded by Mr. Stefanik to **approve the July 17, 2006, minutes as amended.** Yeas 3/Nays 0. **Motion carried.**

**UNFINISHED BUSINESS:**

**1. Economic Development Report/available grant money**

The committee is requesting that the quarterly economic development report due at the October Finance Committee meeting be distributed to the committee one week prior to the October meeting so that the committee can review the report before the meeting. Included should be a town center update.

**2. Tax collections status**

Finance Director Karen Fegan reported that collections are slightly above last year and close to budget.

**3. Monthly Finance report: deficit projection report (current year)/2006 budget**

Mrs. Fegan responded to a question on sick time and how it is estimated in the budget by using an average to calculate sick time use throughout the year. There is no formula to estimate possible sick time use.

**4. Capital appropriations**

Report is due at the October meeting.

**5. Bid process and purchasing policy**

Committee is expecting a progress report at the October meeting.

**6. Overtime Reporting**

Committee continues to wait for overtime reports for the following months: July, August, September.

**7. Volunteer CERT Team**

Assistant Prosecutor Donna Vozar is researching the volunteer and reporting status of the CERT Team and how that relates to the city.

**8. Moral Claim for Kriste & Brian Smith.**

Mr. & Mrs. Smith presented their case. Wastewater Supt. Charles Johnson provided the committee with the background and history concerning the Smith sanitary sewer situation.

Moved by Mr. Stefanik, seconded by Mr. McKee to **approve the Smith's moral claim**. Roll Call: 3 yeas/0 nays. **Motion carried.**

**NEW BUSINESS****1. Amending appropriation legislation**

General discussion took place. Mr. Willey questioned Item "H" money to be used for mixed use financing and other economic development conference. He said he cannot support it. Mr. Stefanik said the budget is too tight to support using money for conferences. Mrs. Uffman-Kirsch asked the Finance Director if the Community Development budget was cut. Mrs. Fegan said yes. Mrs. Uffman-Kirsch said that she supports education projects. Mr. Willey asked if the city was going to benefit from the conference.

Moved by Mr. Stefanik, seconded by Mr. Willey to **delete Items H and I**. Roll Call: 3 yeas/0 nays. **Motion carried.**

Moved by Mr. McKee, seconded by Mr. Willey to **delete Item A**. Roll Call: 2 yeas/1 nay (Stefanik). **Motion carried.**

**2. *The Finance Director distributed the audit report from Ciuni & Panichi to the committee.*****ADJOURNMENT**

Moved by Mr. Willey to **adjourn the meeting**, seconded by Mr. Stefanik. 3 yeas/0 nays. **Motion carried.**  
**Meeting adjourned at 8:02 p.m.**