

**FINANCE COMMITTEE MINUTES**  
**APRIL 17, 2006**

The Finance Committee meeting was held on April 17, 2006, at North Royalton City Hall, 13834 Ridge Road. The meeting was called to order at 6:34 p.m.

**PRESENT: Council:** Chair Kurt McKee, President of Council Robert Stefanik, Don Willey; Lisa Uffman-Kirsch. **Administration:** Finance Director Karen Fegan. Other attendees were present.

Moved by Mr. Willey, seconded by Mr. Stefanik to approve the minutes of March 6, 2006, meeting. Mrs. Uffman-Kirsch stated that she had concerns with the minutes due to the lack of information. Mr. Stefanik interjected stating he has spoken to the Law Director about the minutes and in turn discussed the minutes with members of Council and this concern has been addressed. The minutes of the March 6<sup>th</sup>, 11<sup>th</sup>, and 20<sup>th</sup> meetings will not be approved so as Mrs. Fegan and Mrs. Uffman-Kirsch can provide the committee with proposed amendments. The committee also requests a legal opinion from the Law Director as to what constitutes acceptable committee minutes.

**UNFINISHED BUSINESS:**

**1. Economic Development Report/available grant money**

The quarterly report due this month from the Economic Development Department was NOT presented to the committee. The committee was told by the Finance Director that Mr. Kosdrosky was on vacation. The committee is disappointed that a report was not submitted beforehand. Committee expects the report before the end of April.

**2. Tax collections status.**

Mrs. Fegan reported the city is slightly ahead of last year in actual collections and slightly behind in the percentage of collections.

**3. Monthly finance report**

Reports received by the committee. There were no further questions.

**4. Capital appropriations**

The quarterly report due was received during the meeting. See attachment.

**5. Bid process and purchasing policy**

No update from the Law Department.

**6. Deficit projection report**

Mr. Willey would like to keep this on the agenda as a tool to use as we continue to discuss projected deficits and possible tax initiatives later this year. Mrs. Fegan shared with the committee that the Fire Department will need three new cell phones for the EMS squads and will update us at future Finance Committee meetings.

**7. Tax Expenditure Limitation (TEL) State proposal**

Mr. O'Donnell will be asked to prepare a resolution opposing the TEL proposal for the May 3, 2006, Council meeting. This is referred to the Rules & Ordinances Committee.

**8. Overtime Reporting**

Mrs. Fegan reported that the Mayor is due to follow-up with her concerning the reporting. Discussion took place on how often a report should be presented to the committee. The committee requests monthly reports.

**9. 2006 Budget.**

Mr. Stefanik commended Chief Bican and Chief Fabish for working with City Council in addressing budget cuts WITHOUT reducing any emergency services. The Finance Committee will continue to closely monitor the budget throughout the year.

**NEW BUSINESS****1. Volunteer CERT Team.**

Mr. Willey asked for the clarification on the status of the CERT group and if they are under the same reporting guidelines and responsibilities as baseball boosters and the soccer club. Mrs. Fegan will get this information and report back to the committee in May.

**2. Income Tax.**

Mrs. Fegan wanted to discuss the possibility of having the income tax on the November ballot. Deadline to pass legislation to get it on the November ballot is mid August. The consensus of the committee is to report back in May with possible plans and scenarios for discussion. Resident Ed Miller shared his thoughts on the income tax plan he prefers which is an across the board quarter percent income tax increase.

Mr. Willey moved to adjourn the meeting, seconded by Mr. Stefanik. 3 yeas/0 nays.  
Meeting adjourned at 7:40 p.m.