

**FINANCE COMMITTEE MINUTES
SEPTEMBER 19, 2005**

The Finance Committee meeting was held on September 19, 2005, at North Royalton City Hall, 13834 Ridge Road. The meeting was called to order at 6:30 p.m.

Present: Chair Don Willey, President of Council Robert Stefanik, Lisa Uffman-Kirsch; Denise Bobulsky, Vincent Gentile, Tom Koch, Robin Zaccardelli, Finance Director Karen Fegan, Law Director Tom O'Donnell.

Moved by Mr. Willey, seconded by Mrs. Uffman-Kirsch, to approve the minutes of July 18, 2005. 3 yeas/0 nays. Motion carried.

Moved by Mr. Willey, seconded by Mrs. Uffman-Kirsch, to approve the minutes of the July 25, 2005 special meeting. 3 yeas/0 nays. Motion carried.

UNFINISHED BUSINESS:

1. Economic Development Report

A report is expected for next meeting in October.

2. Tax collections status.

A memo was provided to the committee previous to the meeting. It shows an increase over last year. Mrs. Fegan said the amount is running close to the budget numbers of this year.

The question was posed about an article in the media that Lakewood will be collecting their own income taxes and if North Royalton would want to do this. Mrs. Fegan said that Lakewood has admitted that it will be more expensive for them to collect the taxes. Our city would not be able to buy the software system, hire personnel and make the collections for anything close to what RITA charges. RITA will be conducting the subpoena program in November.

3. Costs of Master Plan, review and discussion.

Mrs. Fegan said there is no further information.

4. Monthly finance report

No discussion.

5. Capital appropriations

The next report will be due for the meeting next month.

6. Bid process and purchasing policy

Mrs. Fegan said that information has been gathered from all department heads and the policy is being drafted. Mr. O'Donnell will make the draft available to the committee.

7. Police and Fire levies/income tax increase

Removed from the agenda.

8. Moral Claims Commission

Mr. O'Donnell said that he would like to have a procedure in writing in some manner. He asked the committee how they want to proceed with making this a standard procedure. His recommendation was that it was not necessary to codify the procedures. Mr. O'Donnell will talk with the Legislative Director.

9. Boston Road repairs

Mr. Willey said it was suggested if this project is not going to proceed this year that the money be returned into the crack sealing fund with the amending appropriation ordinance. Further discussion occurred regarding the scope of the project and what might be accomplished this year.

Mr. O'Donnell said that there have been meetings with the communities involved regarding the project and reviewed this with the committee. There is a question regarding if there is enough time to complete the project this year.

Mr. O'Donnell discussed previous agreements between the counties regarding the road responsibilities. He explained that the counties turned over the roads to the cities and that the cities are responsible for their own roads. Any previous agreements between the counties would not apply.

The committee desires to transfer the money back to the crack sealing project if the project will not move forward this year. More information will be available tomorrow after the engineers have met and the amendment to transfer back the money can be made at the Council meeting tomorrow evening.

The committee requests that an amendment be prepared to the proposed amending appropriation ordinance to return the money back to the fund that will handle crack sealing. If there is information available at Council caucus then the issue can proceed based on the information received. The Law Director and the City Engineer will handle the issue and advise Council. Mrs. Fegan will advise the Director of Legislative Services regarding the pending amendment.

10. Paving of Oakridge

Removed from the agenda.

11. Enforcement of 1045.02 Noncompliant Sewer Tap-ins

Mrs. Fegan said a letter was sent to the properties indicating 60 days for compliance. At the end of the 60 days the city will proceed. Mrs. Fegan will supply a copy of the letter and list of residences to the committee.

NEW BUSINESS

1. Discussion and review of the deficit projection report

Report is not available.

2. Proposed Ordinance 05-141 amending appropriations

Council members present had an opportunity to comment on the legislation. Council members present talked with the Finance Director previous to the meeting. Mr. Willey requested additional clarification on items.

Mr. Stefanik moved to approve proposed Ordinance 05-141, seconded by Mrs. Uffman-Kirsch.
3 yeas/0 nays. Motion carried.

Mr. Willey moved to adjourn the meeting, seconded by Mr. Stefanik. 3 yeas/0 nays. Meeting adjourned at 7:13 p.m.