

Exhibit A

NORTH ROYALTON CODIFIED ORDINANCES

Section 1630.01

This chapter shall be identified as the “NORTH ROYALTON COMMUNITY EMERGENCY RESPONSE TEAM” (Hereinafter CERT).

Section 1630.02

Definition: The North Royalton CERT shall hereinafter serve as a municipally sponsored volunteer organization as a unit of the Department of Public Safety and shall be subject to the supervision and direction of the Director of Public Safety through the Fire Chief or their designee. The organization and structure of CERT shall substantially comply with the organization and structure recommended by FEMA, The State of Ohio, Cuyahoga County EMA and be compatible with the National Incident Management System.

Section 1630.03

CERT Activation: The CERT may be activated for the purposes of assisting the public safety forces by the Municipal Safety Authority. The Municipal Safety Authority shall be either the Mayor, the Director of Public Safety, the Fire Chief or the Police Chief.

Section 1630.04

Volunteer Status: All CERT members shall serve as volunteers ONLY and shall, as a condition of membership, sign an acknowledgement that service in CERT shall be a volunteer event, that CERT members shall not seek or accept any monetary compensation of any kind for volunteer service, shall acknowledge and agree that any loss or injury incurred during service shall be solely at the risk of the volunteer, waive any and all claims for him/herself, his/her heirs and assigns, and agree to hold harmless the City of North Royalton, Ohio, its employees and agents for any such loss or injury, provided that such indemnity shall not be effective for damages that result from negligent or intentional acts of the City, its employees or agents.

Section 1630.05

Membership/Identification Cards: Any person 18 years of age or older who is a resident of North Royalton or is a resident in a city contiguous to North Royalton in Cuyahoga County, may volunteer to become a member of the CERT if they meet all of the following requirements:

1. Submit a completed application for CERT membership.
2. Complete required FEMA training.
3. Sign an acknowledgment of their volunteer status.

Every CERT applicant shall submit to a background check at the direction of the Director of Public Safety and conducted by the appropriate representative of the Police Department; only upon the successful completion thereof, the volunteer shall be issued a “North Royalton CERT” identification card which he/she may retain during his/her continued active membership and good behavior. The identification card is and remains at all times the property of the City of North Royalton. At such time as a volunteer leaves the organization for any reason or is expelled or has his/her membership terminated, he/she agrees to return the identification card to the Director of Public Safety forthwith.

Section 1630.06

City Representation: The Director of Public Safety or their designated representative shall attend all regularly scheduled CERT meetings, shall represent the City and the safety forces at such meetings and shall report to the Mayor and Council on the activities, needs and other relevant matters concerning CERT.

Section 1630.07

Funding and Audits: As a sponsored municipal volunteer organization, CERT, through the Chief of the Fire Department, may apply for funding from the City Council in the same manner as other departments subject to the rules and regulations governing all municipal funds and further subject to the review, audit and oversight of the Director of Finance; all books and records of CERT shall be made available to and reviewed at least annually by the Director of Finance and the Finance Committee of Council in conjunction with the budgetary process. No funds of the organization shall be used for any purpose other than the training and retention of volunteers and purchase and maintenance of equipment and supplies necessary to fulfill the stated purpose(s) of CERT. No CERT funds shall be used for or paid to any person or persons serving as a volunteer in CERT with the exception of authorized reimbursements.

Section 1630.08

CERT Equipment: All CERT equipment and supplies shall remain the property of the City of North Royalton. The CERT members shall maintain a current inventory of all equipment and supplies. Uniforms and personal items shall not be inventoried once they are issued to CERT members.

Section 1630.09

Policies and Procedures: The CERT shall formulate such Policies and Procedures necessary for the governance and efficient operation of the CERT. Annually, the CERT Director will submit the current statement of Policies and Procedures to the Director of Public Safety or their designee for review and approval, subject to the acceptance by the Mayor.

Section 1630.10

Donations: The City may accept donations to the CERT from private sources including but not limited to private citizens, corporations, non-governmental organizations, (NGOs), charitable non-profit corporations and other similar entities. Donations may be in cash or in kind. The finance department, upon request, will issue a charitable donation receipt to any donor.

Section 1630.11

Termination: The Safety Director or their designee may, at their discretion, terminate any Volunteer from the CERT organization.

Section 1630.99

Penalties: Any person who violates Section 1630.05 and fails to return the North Royalton CERT Identification Card will be subject to a replacement fee which will be determined by the Director of Public Safety.